

**TOWN OF MONCKS CORNER
MINUTES OF REGULAR COUNCIL MEETING
HELD IN TOWN HALL
TUESDAY, JULY 26, 2016**

Present: Mayor Michael A. Locklear

Council Members: Mayor Pro-Tem David A. Dennis, Jr.
Johna T. Bilton Charlotte A. Cruppenink
James N. Law, Jr. Chadwick D. Sweatman

Staff Present: Jeffrey V. Lord, Town Administrator
Marilyn M. Baker, Clerk-Treasurer
John S. West, Attorney
Jessica Morgan, Accounts Payable/Payroll Clerk
Ehrichs B. Ollic, Police Chief
Mark Fields, Police Captain
Michael Roach, Police Lieutenant
David A. Miller, Fire Chief
Ralph Jones, Recreation Director
Sara Anderson, Events Coordinator
Butch Svagerko, Public Service Director
Doug Polen, Planning Director
Chance Price, Chief Building Official
Robert E. Watson, Administrative Judge

Absent: Dr. Tonia A. Taylor, Council Member
Lisa M. Hancock, Accountant

Call to Order:
Mayor Locklear called the Regular Meeting to order at 6:15 p.m.

Invocation:
The invocation was given by Charlie Wallace, Head Pastor of First Baptist Church of Moncks Corner.

Pledge of Allegiance:
Mayor Locklear asked Councilman Sweatman to lead everyone in the Pledge of Allegiance to the American Flag.

Approval of Minutes:
Department Head Meeting of Monday, June 13, 2016:
Motion to approve the Department Head Meeting Minutes of June 13, 2016 was made by Mayor Pro-Tem Dennis. Motion was seconded by Councilman Sweatman and was unanimously approved.

Regular Meeting of Tuesday, June 21, 2016:
Motion to approve the Regular Meeting Minutes of June 21, 2016 was made by Councilman Law. Motion was seconded by Councilman Sweatman and was unanimously approved.

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COMMITTEE REPORTS

Finance Committee:

Mayor Locklear reported that the Finance Report was discussed during the Finance Meeting. He had nothing to add.

Administrator Lord added that some of the offices on the Administrative side of Town Hall have been shifted. Some of personnel have been moved to offices that work best with their positions. The Public Service Director's office has been moved to the Depot. The Event Coordinator and Athletic Director have been moved to the Administrative Offices. Storm Water, garbage and sanitation fee responsibilities have been shifted over to the Planning Director from the Public Service Director.

A copy of the Finance report was included in the Council agenda packets.

Municipal Court:

Councilwoman Taylor was absent from this meeting.

Administrative Judge Robert Watson had nothing to add.

Police Department:

Mayor Pro-Tem Dennis had nothing to add.

Chief Rick Ollic reported that his Department has started a community outreach program to help to build good relationships in the community. The Police Department will be conducting the community outreach programs once a month.

Councilman Law added that the response on social media in reference to the community outreach has been very positive.

Mayor Locklear added that he knew of a business that has expressed interest in assisting with the community outreach program. He thanked Chief Ollic and his staff for the great job they are doing.

Chief Ollic reported that Mark Fields has been promoted to the position of Captain in the Police Department. Mayor Locklear and Council congratulated Captain Fields on his promotion.

Safe Zone - Chief Ollic reported that the Town has designated a safe zone area here at Town Hall for those who would like to exchange, buy or sell goods or for the use of child custody exchanges etc. The safe zone area is under video surveillance. He also added that if the parties involved would feel safer having an officer present during their transactions, the Police Department will be happy to make arrangements. He is also in the process of trying to

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create another safe zone area within the Town for the same purpose. In addition, the Police Department is in the process of creating an online form for those who may like to have their homes checked periodically while they are away on vacation or out of Town for an extended period of time.

Mary Williams of Habitat for Humanity commended the Police Department for being proactive with community outreach and for promoting safety in the communities. She also commended the Police Department for participating and being a large factor with safety during their prayer walk in the Wall Street Community on July 9th.

A copy of the Police Department Report was included in the Council agenda packets.

Fire Department:

Councilwoman Bilton had nothing to add.

Chief David Miller reported that he has sent out the bid packages for the Self-Contained Breathing Apparatus for the FEMA Grant and GEO Technical Services for the Foxbank Fire Station. Bids are due August 8TH.

Mayor Locklear thanked Chief Miller for working so hard to get the FEMA Grant. The grant will definitely benefit the Fire Department.

A copy of the Fire Department Report was included in the Council agenda packets.

Recreation Department:

Councilman Law reported that five of the six eligible teams advanced to the state tournament. The Summer Slam Program had 2,076 participants this year.

Director Ralph Jones commended the Playground Committee for all of their volunteer work in raising funds for the playground. He added that Brad Harrop is the Chairperson for the committee. He is unable to be here tonight because he and his wife have been doing a lot of traveling. He also commended the All-Star Teams on how well they did with the state tournaments. He especially expressed his appreciation for the way the children behaved during the event. Coach Steve received a letter from the Marriott Hotel commending him on the fantastic job he did with his team. The letter stated that the children were extremely pleasant and well behaved.

Administrative Judge Watson added that he was very pleased with the experience he had Coaching the 11 and 12 year old All-Star Teams during the tournament. He stated that he has been coaching for a long time and never had such a wonderful experience as he had this time. He expressed his appreciation to the Town for making the experience a good

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one.

A copy of the Recreation Department Report was included in the Council agenda packets.

Public Service Department:

Mayor Pro-Tem Dennis had nothing to add.

Public Service Director Butch Svagerko had nothing to add.

Councilwoman Cruppenink and Councilwoman Bilton commended the Public Service and Recreation Departments and Sara Anderson for a job well done with the "Movie Under The Stars" event. They both added that the event was wonderful.

A copy of the Public Service Department Report was included in the Council agenda packets.

Planning Department:

Councilwoman Cruppenink had nothing to add.

Director Doug Polen reported that he and Sara Anderson went to the State Main Street Association Conference in Hartsville. They both learned a lot and came back energized looking forward to what they are going to do here in Moncks Corner. He is currently in the process of attaining a consultant to work on the Downtown Master Plan Charette (3 phase master plan) to make the downtown area the way we want it to be. He stated that we will be experiencing some real changes to downtown real soon.

Councilwoman Cruppenink asked Director Polen to bring Council up to speed with the Comprehensive Plan. Director Polen responded that the Planning Commission has been working monthly with the Council of Governments. There are still two elements to the plan that they will work through at next month's meeting. At that point every element will be worked through by the Planning Commission. They are a little behind due to the shortage in staff at the COG but they should be finished by the end of the year.

Administrator Lord added that they have solicited proposals for the Main Street Charette study. The proposals will be in by Friday, July 29th. Staff will be presenting those proposals to Council at the August 16th meeting of Council for consideration.

A copy of the Planning Department Report was included in the Council agenda packets.

Building Department:

Councilman Sweatman had nothing to add.

Chief Building Official Chance Price reported that on July

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1st, the State of South Carolina adopted the new 2015 International Building Codes. With that, there are a few small changes that need to be made to the Town Code to comply with the State. Council will consider an ordinance later on in the meeting to adopt the latest version and certain sections of Chapter 1. He also commended his Deputy Building Official Thurman Pellum and Building Clerk Bobbi Jo Seabrook for the great job they did while he was away for a week on vacation.

Town Council congratulated Chance on his recent marriage and wished him well.

A copy of the Building Department Report was included in the Council agenda packets.

First Reading By Title Only: An Ordinance to amend Article 8, Section 8-6, Section 8-7, and Section 8-8 of the Town of Moncks Corner Code of Ordinances pertaining to Buildings and Building Regulations.

Motion to amend Article 8, Section 8-6, Section 8-7, and Section 8-8 of the Town of Moncks Corner Code of Ordinances was made by Councilman Law. Motion was seconded by Councilman Sweatman and approved unanimously.

Second Reading and Public Hearing: Ordinance No. 2016-10

An Ordinance of the Mayor and Council of The Town of Moncks Corner, South Carolina, amending Chapter 8 of the Town of Moncks Corner Code of Ordinances, by adding a Section 8-12, relative to fire damaged structures and unsafe residential structures.

Public Hearing: There were no comments from the public.

Motion to amend Chapter 8, Section 8-12 of the Town Code as stated above was made by Councilman Law. Motion was seconded by Councilwoman Cruppenink and approved unanimously.

Second Reading and Public Hearing: Ordinance No. 2016-11

An ordinance to re-classify improved real property located within the corporate limits of the Town of Moncks Corner, located at 117 East Main Street, TMS#142-07-02-061, from TD, Transitional District, to C-2, General Commercial, and to amend the official zoning map of the Town Of Moncks Corner to so reflect.

Public Hearing: There were no comments from the public.

Motion to reclassify property located at 117 East Main Street from TD, Transitional District to C-2, General Commercial was made by Councilman Law. Motion was seconded by Councilwoman Cruppenink and approved unanimously.

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Public Input:

Tony Liferidge of 3000 Epson Plantation Drive, Moncks Corner thanked Mayor Locklear, Public Service Director Butch Svagerko and Habitat for Humanity on behalf of Grace Reformed Church for their support and assistance as they did community events in the Wall Street Community. He also thanked Chief Rick Ollic and Captain Mark Fields for working with them and supporting them in their efforts.

Mr. Liferidge also asked if there was a bid process in the renovations of the Court Room. Mayor Locklear responded that the bid notice will be posted on the Town website.

Gwendolyn Taylor-Bishop of 198 Jenkins Street, Moncks Corner expressed concerns of there not being a stop sign at the end of President Circle. She stated that she has almost had an accident at this intersection. Public Service Director Svagerko responded that it is a State Road. He has discussed this with the SCDOT. Their response is that a stop sign at that intersection would actually impede traffic. Mayor Locklear responded that they will address it again with the SCDOT.

Ms. Taylor-Bishop also expressed concerns of the design of the drains on Wall Street. Director Svagerko responded that he has also addressed this with SCDOT. The SCDOT is looking at the drainage design again, but he cannot tell her when they will re-visit the issue.

James Bodiford of 365 Edisto Drive, Moncks Corner, commented that he was impressed with the direction the Town is headed in and with the way the Town is working together with the community. He added that the Town means a lot to him. He requested Council's consideration in naming the Youth Fields after former Recreation Director DeWayne Kitts. He added that Mr. Kitts was very dedicated to the Town and put a lot of time and hard work into the Youth Fields. Mayor Locklear thanked Mr. Bodiford and responded that they will take his proposal under consideration.

Mayor's Report:

Mayor Locklear reported that the Ground Breaking Ceremony for the Farmers Market Pavilion will be held on Thursday, August 11th which is also during National Farmer's Market Week. He invited everyone to attend.

The Budget Workshops for Fiscal Year 2017 are scheduled for Monday, August 8th and Tuesday, August 9th @ 6 p.m.

He thanked Sara Anderson and the Berkeley County Library for another successful movie night at the Recreation Complex. He and his family had a great time.

He thanked the Police Department, Public Service

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Department, Fire Department, Recreation Department and Sara Anderson for all of their hard work they put into the festivities for the 4th of July Festival. The fireworks were outstanding. The food trucks were really good and the Police Department had a really good handle on the traffic control. He had received a lot of compliments from a lot of people.

Executive Session:

Motion to go into executive session was made by Councilwoman Cruppenink to discuss contractual matters related to the purchase of property located on Main Street. Motion was seconded by Councilwoman Bilton and was unanimously approved.

Out of Executive Session and Reconvene to the Regular Meeting:

Motion to go out of executive session and to reconvene to the regular meeting was made by Mayor Pro-Tem Dennis. Motion was seconded by Councilman Law and was unanimously approved.

Property Acquisition:

Motion was made by Mayor Pro-Tem Dennis to purchase property located at 474 East Main Street (TMS#142-08-02-042; 142-08-02-057 and 142-08-02-058) for \$120,000 plus any incidentals and to purchase property located at 309, 311 and 313 East Main Street (TMS#142-07-02-017, 142-07-02-018 and 142-07-02-019). Funds to pay for the above referenced properties will come out of the General Fund Balance.

Motion was seconded by Councilwoman Bilton.

Councilman Law asked to be recused from voting on this matter due to the fact that a portion of the property is owned by members of his extended family.

Mayor Locklear requested a roll call vote:

Mayor Pro-Tem Dennis - Yes
Councilman Chad Sweatman - Yes
Councilwoman Cruppenink - Yes
Councilwoman Bilton - Yes

Motions to purchase the above referenced properties were approved by majority vote.

Adjourn:

Motion was made by Mayor Pro-Tem Dennis to adjourn the Regular Meeting. Motion was seconded by Councilwoman Bilton and unanimously approved. Meeting was adjourned at 7:17 p.m.

A copy of this meeting's agenda was e-mailed to the Post and Courier, The Berkeley Independent, Channel 4 and Agenda Depository. As required,

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the agenda was posted on the bulletin board at Town Hall at least 24 hours prior to the meeting.

Minutes Approved and Adopted:

Marilyn M. Baker/Clerk-Treasurer

August 16, 2016
DATE