

**TOWN OF MONCKS CORNER  
MINUTES OF REGULAR COUNCIL MEETING  
HELD IN TOWN HALL  
TUESDAY, JANUARY 19, 2016**

**Present:** Mayor Michael A. Locklear

**Council Members:** Mayor Pro-Tem David A. Dennis, Jr.  
Charlotte A. Cruppenink James N. Law, Jr.  
Chadwick D. Sweatman Dr. Tonia A. Taylor

**Staff**

**Present:** Roland Windham, Interim Town Administrator  
Marilyn M. Baker, Clerk-Treasurer  
John S. West, Attorney  
Lisa M. Hancock, Accountant  
Jessica Morgan, Accounts Payable/Payroll Clerk  
Ehrichs B. Ollic, Police Chief  
Michael Roach, Police Lieutenant  
David A. Miller, Fire Chief  
Ralph Jones, Recreation Director  
Butch Svagerko, Public Service Director  
Chance Price, Chief Building Official  
Doug Polen, Planning Director  
Robert E. Watson, Administrative Judge

**Absent:** Johna T. Bilton, Council Member

**Call to Order:**

Mayor Locklear called the Regular Meeting to order at 6:04 p.m.

**Invocation:**

The invocation was given by David Brien, Interim Pastor for Providence Baptist Church.

**Pledge of Allegiance:**

Mayor Locklear asked Councilwoman Dr. Tonia A. Taylor to lead everyone in the Pledge of Allegiance to the American Flag.

**Appointments:** The following appointments were approved as follows:

- Town Attorney, John S. West, 2 Year Term to Expire January, 2018
- Clerk-Treasurer, Marilyn M. Baker, 2 Year Term to Expire January, 2018
- Municipal Judge, George B. Bishop, 4 Year Term to Expire January, 2020
- Administrative Judge, Robert E. Watson, 4 Year Term to Expire January, 2020

Motion was made by Mayor Pro-Tem Dennis to approve the appointments stated above. Motion was seconded by Councilman Sweatman and unanimously approved.

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**Planning Commission Appointments:**

- **Mattie Gethers, Current Term will expire January, 2018**  
Motion to approve was made by Mayor Pro-Tem Dennis, seconded by Councilwoman Taylor and was unanimously approved.
- **Jamie Grady, Current Term will expire January, 2020**  
Motion to approve was made by Mayor Pro-Tem Dennis, seconded by Councilman Law and was unanimously approved.
- **Robert Harrelson, Current Term will expire January, 2018**  
Motion to approve was made by Mayor Pro-Tem Dennis, seconded by Councilman Law and was unanimously approved.
- **Roscoe Haynes, Current Term will expire January, 2020**  
Motion to approve was made by Councilwoman Taylor, seconded by Mayor Pro-Tem Dennis and was unanimously approved.
- **Reverend Robin McGhee-Frazier, Current Term will expire January, 2018**  
Motion to approve was made by Councilwoman Cruppenink, seconded by Councilwoman Taylor and was unanimously approved.
- **Tobie Mixson, Current Term will expire January, 2020**  
Motion to approve was made by Councilman Law, seconded by Councilman Sweatman and was unanimously approved.

**Board of Zoning Appeals Appointments:**

- **Wendy Dennis, Current Term will expire January, 2019**  
Motion to approve was made by Mayor Pro-Tem Dennis, seconded by Councilman Sweatman and was unanimously approved.
- **Sammy Law, Current Term will expire January, 2019**  
Motion to approve was made by Councilman Law, seconded by Mayor Pro-Tem Dennis and was unanimously approved.
- **Theresa McLaughlin, Current Term will expire January, 2019**  
Motion to approve was made by Mayor Pro-Tem Dennis, seconded by Councilman Sweatman and was unanimously approved.
- **Carolyn Haynes Smith, Current Term will expire January, 2018**  
Motion to approve was made by Mayor Pro-Tem Dennis, seconded by Councilman Sweatman and was unanimously approved.
- **Jimmy Smith, Current Term will expire January, 2018**  
Motion to approve was made by Mayor Pro-Tem Dennis, seconded by Councilman Law and was unanimously approved.

**Approval of Minutes:**

**Regular Meeting of Tuesday, December 15, 2015:**

Motion to approve the Regular Meeting Minutes of December 15, 2015 was made by Mayor Pro-Tem Dennis. Motion was seconded by Councilman Sweatman and was unanimously approved.

**Inauguration of Monday, January 4, 2016:**

Motion to approve the Minutes of the January 4, 2016 Inauguration was made by Mayor Pro-Tem Dennis. Motion was seconded by Councilwoman Cruppenink and was unanimously approved.

**COMMITTEE REPORTS**

**Finance Committee:**

Mayor Locklear reported that the Finance Report was discussed during the Finance Meeting. He had nothing to add.

Administrator Roland Windham had nothing to add.

A copy of the Finance report was included in the Council agenda packets.

**Municipal Court:**

Councilwoman Taylor had nothing to add.

Administrative Judge Robert Watson arrived later in the meeting. He had nothing to add at that time.

**Police Department:**

Mayor Pro-Tem Dennis had nothing to add.

Chief Rick Ollic had nothing to add.

A copy of the Police Department Report was included in the Council agenda packets.

**Fire Department:**

Councilwoman Bilton was absent from this meeting.

Chief David Miller had nothing to add.

A copy of the Fire Department Report was included in the Council agenda packets.

**Recreation Department:**

Councilman Law thanked Recreation Director Jones and Athletic Director Matt Still for all their hard work and for taking the time to bring him up to speed on everything he needs to know pertaining to the Recreation Department.

Director Ralph Jones added that the Recreation Department has made good use of the New Recreation Complex. From mid-March to mid-November, 2016 they have scheduled 23 out of 36 weekend tournaments for travel ball. This past fall they did about 6 ball tournaments averaging about \$4500 each

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weekend. He also reported that Berkeley High School has really worked well with the Recreation Department with youth nights. All the youth teams got together this past Friday night for youth night to play basketball. He added that they have a really good rapport with the High School.

Councilwoman Cruppenink asked if there were any events planned during the idle times of the year at the New Complex. Director Jones responded that our Events Coordinator Sara Anderson will be working on events in the near future.

Councilwoman Taylor added that it has been wonderful having the parades stop at the Complex. There is a lot more room to work with there.

Councilman Sweatman asked if there is a possibility that the other weeks will be filled with other tournaments. Director Jones responded that we will need to give the fields a resting period on the off times.

A copy of the Recreation Department Report was included in the Council agenda packets.

**Public Service Department:**

Mayor Pro-Tem Dennis had nothing to add.

Public Service Director Butch Svagerko had nothing to add.

A copy of the Public Service Department Report was included in the Council agenda packets.

**Grand Tree Removals:**

- 105 Library Street - Haskell & Susan White, 25" Cedar. The trunk is malformed but the tree is healthy. The tree is interfering with the power services along with a 31" Live Oak. Director Svagerko recommended removal.

Motion was made by Mayor Pro-Tem Dennis to accept the recommendation of Director Svagerko. Motion was seconded by Councilwoman Taylor and unanimously approved.

- 209 Bonnoitt Street - Robby Moraux requested the removal of 4 pines on his property. Three of the trees are side by side. One of the three trees has severe canopy damage, number two is nearly dead with thinning pine needles and number three is dead from a lightning strike. The fourth is nearly dead and is a hazard to a shed that is nearby. He recommended removal.

Motion was made by Councilman Law to allow Mr. Moraux to remove the four trees. Motion was seconded by Councilwoman Taylor and unanimously approved.

**Planning Department:**

Councilwoman Cruppenink had nothing to add.

Planning Director Doug Polen reported that he has a meeting on Tuesday, January 26<sup>th</sup> @ 5:30 p.m. and on Wednesday, January 27<sup>th</sup> at 8:00 a.m. at the Train Depot on the Baseline Study for the SC Main Street Program.

A copy of the Planning Department Report was included in the Council agenda packets.

**Building Department:**

Councilman Sweatman had nothing to add.

Chief Building Official Chance Price had nothing to add.

A copy of the Building Department Report was included in the Council agenda packets.

**Resolution: 2016-01R - Safety Policy Resolution**

Mayor Locklear read the resolution recognizing and promoting safety in the workplace for Town Employees.

**Second Reading: Ordinance No. 2016-01**

An Ordinance extending and increasing the corporate limits of the Town of Moncks Corner to annex 31.33 acres located at 1940 Highway 52 (TMS#181-00-02-003), containing a split-zoned classification of (GC), General Commercial (Berkeley County) and (PD-R), Planned Development (Moncks Corner).

Motion was made by Mayor Pro-Tem Dennis. Motion was seconded by Councilman Law and approved unanimously.

**Second Reading and Public Hearing: Ordinance No. 2016-02**

An Ordinance to reclassify improved real property annexed within the corporate limits of the Town of Moncks Corner located at 1940 Highway 52, (31.33 acres) TMS#181-00-02-003 from a split-zoned classification of (GC), General Commercial (Berkeley County) and (PD-R), Planned Development (Moncks Corner) to R-3, General Residential, and to amend the official zoning map of the Town to so reflect.

**Public Hearing:** There were no comments from the public.

Motion was made by Councilwoman Cruppenink. Motion was seconded by Councilman Sweatman and approved unanimously.

**Second Reading and Public Hearing: Ordinance No. 2016-03**

An Ordinance to amend Chapter 8, Section 8-6, Section 8-7, Section 8-8, Section 8-9 and Section 8-10 of the Town of Moncks Corner Code of Ordinances pertaining to Buildings

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and Building Regulations and to amend the fee schedule to include an online permit access fee.

**Public Hearing:** There were no comments from the public.

Motion was made by Councilman Law. Motion was seconded by Councilman Sweatman and approved unanimously.

**Proposed Quit Claim Deed: Southwind Drive**

Town Attorney John West handed Council a copy of a Google map and a schematic from the Berkeley County GIS Website of an undeveloped piece of property known as the Vivian Ripley Trust. The roads shown on the old plat were never opened to the public. Mrs. Ripley contacted the Town over 5 years ago asking if the Town had any interest in opening and accepting maintenance of the roads. At that time the Town did not have any interest in opening or accepting the roads into the Town's system. Mrs. Ripley has recently revisited the issue with her Attorney Chris Loudon and her title insurance. They have requested that the Town consider providing her with a confirmatory document stating that the Town does not have any interest in accepting or maintaining the roads. Attorney West recommended that the Town confirm that we have no interest in accepting or maintaining the roads by the way of a Quit Claim Deed.

Motion was made by Mayor Pro-Tem Dennis to accept Attorney West recommendation to provide confirmation by the way of a Quit Claim Deed that the Town does not have any interest in accepting or maintaining the roads on the property known as the Vivian Ripley Trust in the Southwind Subdivision. Motion was seconded by Councilman Sweatman and approved unanimously.

**Public Input:**

Althea Cole of 119 President Circle expressed concerns of the roads not being paved in the President Circle and Wall Street areas. Administrator Windham responded that President Circle and Wall Street have both been approved to be resurfaced. These roads are County roads. They will be done when the County starts their resurfacing program, hopefully in a couple of months. The temperature has to be right before the roads can be paved. They will have to wait until the weather is better before the work can be done.

Mrs. Cole also expressed concerns of being accused of stealing rocks and dirt from the project. She stated that the signs installed by the Town after the fact, should have been there prior to her getting dirt for the holes at the end of her driveway.

**Mayor's Report:**

Mayor Locklear reported that the Highway 17-A and Highway 6 project is moving ahead. Administrator Windham responded that a meeting is scheduled for January 27<sup>th</sup> to get all the

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items finalized. The Highway Department is going to let the project in mid-March.

Mayor Locklear reported that Planning Director Doug Polen continues to work on the SC Main Street Program. He will be going to Columbia to the boot camp training right after the two scheduled meetings on January 26<sup>th</sup> and 27<sup>th</sup>. This program will be very beneficial for the Town.

Mayor Locklear reported that he was contacted by the Municipal Association in the middle of December, asking him to serve on the MASC Board of Directors beginning January 1<sup>st</sup>. He announced that he accepted the appointment and looking forward to serve.

Mayor Locklear announced that Council will receive an invitation from Berkeley Electric Cooperative to attend a Legislative Dinner on February 25<sup>th</sup> at Wampee.

**Executive Session:** Executive Session: To discuss matters relating to the proposed location, expansion, or the provision of services encouraging location or expansion of industries, or other businesses in the area served by the Town; or discussions of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property, the receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, settlement of legal claim, or the position of the Town in other adversary situations involving the assertion against the Town of a claim.

- Personnel Matter

**In Executive Session:**

Motion to go into executive session was made by Mayor Pro-Tem Dennis. Motion was seconded by Councilman Sweatman and unanimously approved.

**Out of Executive Session:**

Motion to go out of executive session and to reconvene to the regular meeting was made by Councilwoman Cruppenink. Motion was seconded by Councilman Law and was unanimously approved.

**Reconvene to the Regular Meeting:**

Motion to reconvene to the regular meeting was made by Mayor Pro-Tem Dennis. Motion was seconded by Councilman Law and was unanimously approved.

Councilwoman Cruppenink made a motion to approve the position of Special Events Coordinator to begin working on a full time basis, at her earliest convenience, but no later than February 1<sup>st</sup>. Mayor Locklear added that this position was budgeted to begin working on a full time basis beginning April 1<sup>st</sup>; however one of the requirements of the

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SC Main Street program was to have a full time position working in the program. The Town is committed to the success of the program.

**Adjourn:**

Motion was made by Mayor Pro-Tem Dennis to adjourn the Regular Meeting. Motion was seconded by Councilman Sweatman and was unanimously approved. Meeting was adjourned at 7:00 p.m.

*A copy of this meeting's agenda was e-mailed to the Post and Courier, The Berkeley Independent, Channel 4 and Agenda Depository. As required, the agenda was posted on the bulletin board at Town Hall at least 24 hours prior to the meeting.*

**Minutes Approved and Adopted:**

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Marilyn M. Baker/Clerk-Treasurer

February 16, 2016

DATE