

**TOWN OF MONCK'S CORNER  
MINUTES OF REGULAR COUNCIL MEETING  
HELD IN TOWN HALL  
TUESDAY, JANUARY 19, 2016**

**Present:** Mayor Michael A. Locklear

**Council Members:** Mayor Pro-Tem David A. Dennis, Jr.  
Johna T. Bilton Charlotte A. Cruppenink  
James N. Law, Jr. Chadwick D. Sweatman

**Staff**

**Present:** Roland Windham, Interim Town Administrator  
Marilyn M. Baker, Clerk-Treasurer  
John S. West, Attorney  
Lisa M. Hancock, Accountant  
Jessica Morgan, Accounts Payable/Payroll Clerk  
Ehrichs B. Ollic, Police Chief  
Michael Roach, Police Lieutenant  
David A. Miller, Fire Chief  
Ralph Jones, Recreation Director  
Matt Still, Athletic Director  
Butch Svagerko, Public Service Director  
Robert E. Watson, Administrative Judge

**Absent:** Dr. Tonia A. Taylor, Council Member  
Chance Price, Chief Building Official  
Doug Polen, Planning Director

**Call to Order:**

Mayor Locklear called the Regular Meeting to order at 6:04 p.m.

**Invocation:**

The invocation was given by Campus Pastor Tyler Still of Faith Assembly of God Church, Goose Creek.

**Pledge of Allegiance:**

Mayor Locklear asked Councilwoman Charlotte Cruppenink to lead everyone in the Pledge of Allegiance to the American Flag.

**Approval of Minutes:**

**Regular Meeting of Tuesday, January 19, 2016:**

Motion to approve the Regular Meeting Minutes of January 19, 2016 was made by Mayor Pro-Tem Dennis. Motion was seconded by Councilman Law and was unanimously approved.

**Department Head Meeting of Monday, January 19, 2016:**

Motion to approve the Minutes of the January 19, 2016 Department Head Meeting was made by Mayor Pro-Tem Dennis. Motion was seconded by Councilman Sweatman and was unanimously approved.

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## COMMITTEE REPORTS

### Finance Committee:

Mayor Locklear reported that the Finance Report was discussed during the Finance Meeting. He had nothing to add.

Administrator Roland Windham reported that the Railroad Avenue Parking Lot construction is complete with the exception of the landscape. The Public Service Department will install the landscape in the near future. A final inspection of the construction phase will be done soon. He added that the parking lot will be a very nice addition to the downtown area.

A copy of the Finance report was included in the Council agenda packets.

### Municipal Court:

Councilwoman Taylor was absent from this meeting. Administrative Judge Robert Watson had nothing to add.

### Police Department:

Mayor Pro-Tem Dennis had nothing to add. Chief Rick Ollic reported that he has applied for a 100% "Target Zero" (DUI) Grant. The grant will be approximately \$230,134. The grant will pay for an officer, equipment and a vehicle. There will be no match and no costs to the Town. There has to be plenty of documentation recording DUI arrests and our efforts toward reducing collisions in the Town. The grant will be renewable every year. The County has received this grant for the past 7 years, so there is a good chance that the Town will be able to maintain this grant for a long period of time. He also reported that the Narcotics Account now has over \$37,000. The Police Department has sold approximately \$11,000 in vehicles and equipment on the Gov Deals. The Department is moving forward in a positive direction. Councilwoman Bilton asked if it would help to do a resolution or statement of commitment from the Town. He responded that he would check into it. Councilwoman Cruppenink asked if he could get the Victim Advocate to give another presentation at the next Council Meeting. He responded yes.

A copy of the Police Department Report was included in the Council agenda packets.

### Fire Department:

Councilwoman Bilton had nothing to add. Chief David Miller had nothing to add. Councilwoman Cruppenink asked why there was a difference in the accidents reported with injuries by the Police vs Fire Department reports. Chief Miller responded that sometimes the injured person refuses treatment, so the Fire

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Department doesn't respond. That could be the reason there is a difference in the reports. She added that she appreciates the statistical information provided by the Fire and Police Departments.

A copy of the Fire Department Report was included in the Council agenda packets.

**Recreation Department:**

Councilman Law reported that sign-ups for baseball, softball and t-ball have been good. They have had 430 register. He asked Director Jones to explain the player evaluation process for this year.

Director Ralph Jones reported that the player evaluation process for this year was used during basketball. Staff and coaches will place each player on a team based on their talents. Once all participants are placed on a team, each team will go into a drawing. The coaches will draw for their team through a drawing. This process is being done for the first time this year in baseball and softball. If it works well, we will be using this process in the future. Councilman Sweatman asked if this process will eliminate coaches from coaching their son or daughter. Director Jones responded no. The Head Coach will still have the option to coach their child.

Director Jones also reported that Wifi will be installed at the Complex, hopefully within the next week or so.

Councilwoman Bilton asked when the Farmer's Market opening day is. Director Jones responded, Thursday, April 7<sup>th</sup>. The Market will be open from 3 p.m. - 7 p.m. every Thursday. She added that she will try to get the Farm Bureau Agriculture Simulator for opening day.

Councilman Law reported that some more landscaping will begin soon at the Complex in the parking area. Funding for the landscaping is through a PARC Grant.

A copy of the Recreation Department Report was included in the Council agenda packets.

**Public Service Department:**

Mayor Pro-Tem Dennis had nothing to add.

Public Service Director Butch Svagerko had nothing to add.

A copy of the Public Service Department Report was included in the Council agenda packets.

**Grand Tree Removals:**

- Highway 52 (TMS#123-00-04-121) next to Doctor's Care: Director Svagerko explained that this tree is a 31" DBH Live Oak that is healthy. The property is commercial and the tree is within the footprint of construction. The developer has agreed to mitigate

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with 4 large canopy trees. Staff recommends removal for development purposes.

Motion was made by Councilwoman Bilton to accept the recommendation of Director Svagerko and allow the developer to remove the tree with a mitigation clause. Motion was seconded by Councilman Law and unanimously approved.

Councilman Sweatman asked what the anticipated length of time is for the Highway 17-A and Highway 6 widening project. Director Svagerko responded that the project could take as long as two years. The utility installation will take separate time frames. The initial impact will be on Highway 17-A and Highway 6 and will extend South to Bonnoitt Street and West to Russell Funeral Home. There will be approximately 6 months of inconvenience.

Councilwoman Cruppenink commented that she liked the new report provided through the Meritage System for the tree removal permit. Director Svagerko responded that he really likes the convenience of uploading the information from the field. There are a few bugs to work out, but overall it is a good system.

**Planning Department:**

Councilwoman Cruppenink had nothing to add.

Planning Director Doug Polen was absent due to a sudden illness.

Councilwoman Cruppenink reported that the Planning Commission met on February 8<sup>th</sup>. Reverend Robin McGee-Frazier and Tobie Mixon were appointed by the Commission to serve as Co-Chairs of the Planning Commission.

**Planning Commission Appointments:**

In the Planning Department staff report, Planning Director Doug Polen reported that Jennifer Schlette's term on the Planning Commission is coming to an end. Staff has been advertising the opening. He had received one application from Christopher Griffin. Staff recommends the appointment of Mr. Griffin to serve until January 2020.

Motion was made by Councilman Law to appoint Christopher Griffin to the Planning Commission to serve until January, 2020. Motion was seconded by Mayor Pro-Tem Dennis and was unanimously approved.

**Planning Commission Alternate Appointment:**

Councilwoman Cruppenink made a motion to add a position for an alternate on the Planning Commission and to begin advertising for this position. Motion was seconded by Councilman Law and was unanimously approved.

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A copy of the Planning Department Report was included in the Council agenda packets.

**Building Department:**

Councilman Sweatman reported that growth is happening in the area. Permitting has increased over 100%. Growth is moving quicker than anticipated.

Chief Building Official Chance Price was absent from the meeting. He was assisting Planning Director Doug Polen to the hospital, due to an unexpected illness.

Interim Administrator Windham added that Chief Building Official Chance Price asked him to express his appreciation to Council for approving the implementation of the Meritage System. Since implementation, the Building Department's efficiency has increased considerably.

A copy of the Building Department Report was included in the Council agenda packets.

**Public Hearing: Berkeley County Hazard Mitigation Plan:**

The 2015 Berkeley County Hazard Mitigation Plan, originally approved in 2010, explains the hazard conditions that exist in the County and provides guidance for the community in the mitigation of natural and man-made hazards. The Hazard Mitigation Plan is required by the Federal Emergency Management Agency (FEMA) for communities receiving pre-disaster hazard assistance.

Tom Smith, Director of the Berkeley County Emergency Preparedness was in attendance to answer any questions that the public may have. There were no comments from the public.

**Resolution: 2016-02R - Adoption of the Berkeley County Hazard Mitigation Plan.**

Mayor Locklear read the Resolution.

Motion was made by Councilman Law to adopt the Berkeley County Hazard mitigation plan. Motion was seconded by Councilman Sweatman and unanimously approved.

**Public Input:**

There were no comments from the public.

**Mayor's Report:**

Mayor Locklear reported that the Playground Committee is still in the process of trying to raise funds for the playground at the Moncks Corner Regional Recreation

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Complex. He was excited to report that \$2500 was raised for the playground from a challenge he made with all the former Moncks Corner Mayors.

Mayor Locklear also reported that he was reminded by someone the other day that his platform when he ran for Mayor back in 2006, was to revitalize downtown Moncks Corner. In 2016 his plans remain the same. Moncks Corner has been accepted in the Main Street SC Program. This is a big step for the Town of Moncks Corner. Moncks Corner is in good shape, and moving forward.

**Executive Session:** Executive Session: To discuss matters relating to the proposed location, expansion, or the provision of services encouraging location or expansion of industries, or other businesses in the area served by the Town; or discussions of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property, the receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, settlement of legal claim, or the position of the Town in other adversary situations involving the assertion against the Town of a claim.

- Contractual Matter

**In Executive Session:**

Motion to go into executive session was made by Councilman Law. Motion was seconded by Councilman Sweatman and unanimously approved.

**Out of Executive Session:**

Motion to go out of executive session and to reconvene to the regular meeting was made by Mayor Pro-Tem Dennis. Motion was seconded by Councilman Sweatman and was unanimously approved.

**Reconvene to the Regular Meeting:**

Motion to reconvene to the regular meeting was made by Mayor Pro-Tem Dennis. Motion was seconded by Councilman Law and was unanimously approved.

Mayor Locklear had nothing to report out of executive session.

**Adjourn:**

Motion was made by Mayor Pro-Tem Dennis to adjourn the Regular Meeting. Motion was seconded by Councilwoman Bilton and was unanimously approved. Meeting was adjourned at 7:10 p.m.

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*A copy of this meeting's agenda was e-mailed to the Post and Courier, The Berkeley Independent, Channel 4 and Agenda Depository. As required, the agenda was posted on the bulletin board at Town Hall at least 24 hours prior to the meeting.*

*Minutes Approved and Adopted:*

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Marilyn M. Baker/Clerk-Treasurer

March 15, 2016  
DATE