



TOWN OF MONCKS CORNER

FISCAL YEAR 2016 – 2017

ADOPTED BUDGET



**TOWN OF MONCK'S CORNER, SOUTH CAROLINA
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TOWN OF MONCKS CORNER FISCAL YEAR 2017 BUDGET

GENERAL FUND BUDGET OVERVIEW

	FY 2015 Audited	FY 2016 Budget	FY 2017 Requested	FY 2017 Recommended	FY 2017 Adopted
REVENUES					
Total Revenues & OFS- Transfers In	\$ 6,700,785	\$ 6,762,416	\$ 6,726,935	\$ 7,500,435	\$ 7,572,870
Fund Balance Used	-	123,344	-	-	20,518
TOTAL REVENUES & FUND BALANCE USED	\$ 6,700,785	\$ 6,885,760	\$ 6,726,935	\$ 7,500,435	\$ 7,593,388
EXPENDITURES					
Administration Department	1,075,065	1,517,046	1,598,685	1,402,740	1,455,469
Building Department	172,311	174,742	299,678	211,716	228,391
Court Department	150,275	166,028	217,014	217,014	217,014
Fire Department	875,236	1,150,111	1,172,305	1,144,573	1,144,573
Lease Purchases	93,039	55,028	121,200	65,608	68,416
Planning Department	77,005	103,894	194,105	102,905	102,905
Police Department	1,696,401	1,972,489	2,562,974	2,058,820	2,234,086
School Resource Officers	178,437	200,012	272,524	262,773	262,773
Police Administration	82,140	88,852	94,929	94,929	94,929
Public Service Department	954,108	1,432,558	1,789,338	1,473,004	1,491,332
Recreation Department	433,603	-	-	-	-
OFU - TRANSFERS OUT					
Abatements & Improvements Fund	-	-	-	230,500	230,500
Capital Improvements Fund	-	5,000	-	-	-
Municipal Bond Sinking Fund	-	-	50,000	50,000	50,000
Victims Advocate Fund	16,424	20,000	15,000	13,000	13,000
TOTAL EXPENDITURES & TRANSFERS	\$ 5,804,044	\$ 6,885,760	\$ 8,387,752	\$ 7,327,582	\$ 7,593,388
TOTAL REVENUES & FB	\$ 6,700,785	\$ 6,885,760	\$ 6,726,935	\$ 7,500,435	\$ 7,593,388
TOTAL EXPENDITURES	5,804,044	6,885,760	8,387,752	7,327,582	7,593,388
ENDING FUND BALANCE	\$ 896,741	\$ -	\$ (1,660,817)	\$ 172,853	\$ -

TOWN OF MONCK'S CORNER FISCAL YEAR 2017 BUDGET

GENERAL FUND REVENUE BUDGET

	FY 2015 Audited	FY 2016 Budget	FY 2017 Requested	FY 2017 Recommended	FY 2016 Adopted
Business License	1,558,408	1,600,000	1,600,000	1,600,000	1,675,000
Business License Penalty	3,762	7,500	3,500	3,500	3,500
Building Permits	236,720	175,000	280,000	350,000	350,000
Miscellaneous Permits	340	500	500	500	500
Plan Review Receipts	116,818	75,000	115,000	115,000	115,000
Inspection Fee Receipts	19,990	12,500	15,000	15,000	15,000
Zoning Receipts	250	-	500	500	500
Interest Earned	2,649	2,400	2,500	2,500	2,500
Election Receipts	-	-	-	-	-
Sanitation Fees	452,483	445,000	460,000	460,000	460,000
Roll Cart Fees	12,385	10,000	12,000	12,000	12,000
Recreation	75,957	-	-	-	-
Concession	50,196	-	-	-	-
Recycling Fees	7,952	7,200	9,500	9,500	9,500
Unity Park Rental Fees	50	300	-	-	-
Police Summer Camp	8,989	8,000	8,000	10,000	10,000
Local Option Sales Tax Revenues	341,127	306,000	306,000	430,000	430,000
LOST Reserve -Capital	-	109,000	-	-	-
Local Option Sales Tax Relief	675,000	675,000	675,000	650,000	650,000
Current Taxes	1,447,179	1,672,528	1,631,493	2,245,173	2,242,608
Current Tax Penalties	2,671	2,500	2,500	2,500	2,500
Prior Year Taxes	92,908	65,000	50,000	50,000	50,000
Prior Year Tax Penalties	14,421	10,000	5,000	5,000	5,000
Aid to Subdivisions	165,098	172,500	172,500	172,500	172,500
Homestead Reimbursement	50,122	50,000	50,000	50,000	50,000
Inventory Tax	43,574	43,500	43,500	43,500	43,500
Criminal & Traffic Fines	271,761	245,000	250,000	250,000	250,000
Santee Cooper Franchise	311,308	310,000	310,000	310,000	310,000
Berkeley Electric Co-op	244,262	216,000	240,000	240,000	240,000
Berkeley Cable Franchise	76,060	77,000	77,000	77,000	77,000
SCE&G Franchise	9,870	10,000	10,000	10,000	10,000
SRO	147,861	147,860	206,092	194,912	194,912
PD Athletic Events / BC Schools	13,145	12,000	13,000	13,000	13,000
HEMA GRANT	-	161,428	120,000	120,000	120,000
PARD	15,070	15,000	-	-	-
MASC	3,366	2,000	2,000	2,000	2,000
Sale of Equipment	-	1,000	5,000	5,000	5,000
Sale of Documents	742	200	200	200	200
Miscellaneous Income	7,607	4,500	5,000	5,000	5,000
Insurance Receipts	59,872	20,000	20,000	20,000	20,000
Transfer from Other Funds	134,629	65,000	-	-	-
Transfer from SC Accom Tax	26,183	26,000	26,150	26,150	26,150
TOTAL REVENUES	\$ 6,700,785	\$ 6,762,416	\$ 6,726,935	\$ 7,500,435	\$ 7,572,870

TOWN OF MONCK'S CORNER FISCAL YEAR 2017 BUDGET

GENERAL FUND REVENUE BUDGET SUMMARY

Local Option Sales Tax (LOST)	Local Option Sales Tax (LOST) estimated at \$1,200,000 for FY 2017; \$650,000 of this amount will be used for Property Tax Credits, \$120,000 (10%) is designated to Capital Improvements Fund and \$430,000 will be used for general operating purposes.
Current Taxes	Current Taxes are anticipated at \$2,245,173 (less LOST Credits and 2% Uncollectible) Total Assessed Value is \$43,621,960 and Operating Millage Rate increase from .05940 to .06736 is recommended for FY 2017
FEMA Grant	Federal Emergency Management Agency Grant will be applied for Bunker Gear and other Equipment for the Fire Department

TOWN OF MONCK'S CORNER FISCAL YEAR 2017 BUDGET

ADMINISTRATION DEPARTMENT BUDGET

	FY 2015 Audited	FY 2016 Budget	FY 2017 Requested	FY 2017 Recommended	FY 2017 Adopted
Salaries & Wages	275,257	343,478	380,999	374,460	374,460
Social Security / Medicare	20,721	26,582	29,529	29,029	29,029
Regular State Retirement	30,262	38,077	44,344	43,588	43,588
Overtime	4,178	4,000	5,000	5,000	5,000
Health Insurance	70,058	82,000	121,176	121,176	121,176
SC Employment Security Comm.	6,132	6,000	5,000	5,000	5,000
Worker's Compensation	214,296	224,000	251,000	251,000	251,000
Physical Exams	290	300	300	300	300
Other Postemployment Benefits (OP	21,823	26,242	18,741	18,741	18,741
Legal Services	18,965	20,000	31,000	31,000	31,000
Audit Services	21,000	23,750	24,500	24,500	24,500
Codification/Laserfiche Records	1,387	7,000	9,500	4,500	4,500
Professional Services	58,391	70,000	10,000	10,000	25,000
Professional Development	21,402	22,700	30,400	30,400	30,400
Utilities	35,739	40,000	33,600	33,600	33,600
Building Maintenance	39,146	55,933	-	-	-
Equipment Maintenance	8,724	17,500	8,500	8,500	8,500
Dues / Subscriptions	4,627	5,655	5,925	5,925	5,925
Advertising	3,394	3,600	3,600	3,600	3,600
Postage	10,294	10,500	10,000	10,000	10,000
Printing	904	600	600	600	600
Capital	-	83,000	128,000	-	-
Liability Insurance	72,855	73,500	99,473	99,473	99,473
Supplies	7,843	9,000	9,000	9,000	9,000
Telephone	7,070	7,500	14,300	14,300	14,300
Computer	87,714	97,884	94,103	103,605	141,334
Vehicle	921	2,000	2,000	2,000	2,000
Fuel	1,614	2,800	500	500	500
Insurance Claims	-	-	-	-	-
Solid Waste Fee / Berkeley Co.	1,275	1,995	1,995	1,995	1,995
GIS Consortium	4,900	4,950	5,200	5,200	5,200
Property Taxes	1,906	2,000	2,000	2,000	2,000
Miscellaneous	14,753	11,000	14,900	14,900	14,900
Personnel Increases - 2% Merit	-	-	-	35,348	35,348
Contingency	-	190,000	200,000	100,000	100,000
Sales Tax	7,224	3,500	3,500	3,500	3,500
Total Administration Dept	\$ 1,075,065	\$ 1,517,046	\$ 1,598,685	\$ 1,402,740	\$ 1,455,469

TOWN OF MONCK'S CORNER FISCAL YEAR 2017 BUDGET

ADMINISTRATION DEPARTMENT BUDGET SUMMARY

The Administrative Department consists of the Mayor, Six Council Members, one Administrator, one Clerk-Treasurer, one Accountant, one Payroll / AP Clerk one Administrative Assistant and one Office Clerk.

Salaries & Wages	Salaries, Wages and Christmas Bonus for the Administrative Department personnel.
Social Security / Medicare	Social Security and Medicare Taxes for the Administrative Department personnel.
Regular State Retirement	State retirement for the Administrative Department personnel.
Overtime	Overtime for Payroll/Accounts Payable Clerk, Town Accountant, Administrative Assistant and Office Clerk.
Health Insurance	Health insurance
SC Employment Security Comm.	Unemployment benefits paid to SC Employment Security Commiss
Worker's Compensation	Workers Compensation insurance for all Town employees through MASC.
Other Postemployment Benefits	Retiree and certain terminated employees medical benefits per GASB 45.
Legal Services	Legal Services provided by Town Attorney, (Retainer \$18,000) , Personnel Matters (\$10,000) and
Audit Services	Financial Audit (\$24,500 includes Court Audit and State Debt Report)
Codification/Laserfiche Records	Codification of Town ordinances (\$2,000) Laserfiche Records (\$2,500)
Professional Services	Professional services as needed (\$10,000), such as engineers and architects. Compensation Study (\$15,000).
Professional Development	See Detailed List
Utilities	Electrical expenses for Town Hall and Fire Station.
Building Maint.	See Detailed List
Equipment Maint.	Xerox copier lease, monthly copy expense and annual maintenance on handhelds and mobile radios.
Dues / Subscriptions	Annual dues, subscriptions and memberships to municipal organizations.
Advertising	Advertising for public notices, events and employment notices.
Postage	Postage meter lease and postage expense.
Printing	Printing expenses for town stationary, business cards, etc...
Capital	See Detailed List
Liability Insurance	General Liability for Auto, Law Enforcement, Public Officials and Property Insurance.
Supplies	Copy paper, pens, envelopes, office chairs and other misc. supplies for the Administration Dept.
Telephone	Monthly phone service to include Internet Upgrade 50 mgb
Computer	See Detailed List
Vehicle	Oil changes, tires and preventive maintenance for Administrator's vehicle.
Fuel	Fuel and mileage reimbursement for Administrative Department personnel.
Solid Waste Fee / Berkeley City	Solid waste fee paid to Berk. County for Town Hall, youth fields, Public Service building.
GIS Consortium	Geographical information System consortium with Berkeley County.
Property Taxes	Property Taxes paid on land purchases.
Miscellaneous	Expenses for council pictures, lapel pins and shirts; flowers/gift baskets; Employee Christmas party, Credit Card Fees
Personnel Increases	2% Merit increase for employees \$35,348 to begin April 1st
Contingency	\$100,000 for unexpected expenditures - Council Approval is required for all funds spent from this account

TOWN OF MONCK'S CORNER FISCAL YEAR 2017 BUDGET

ADMINISTRATION DEPARTMENT BUDGET SUMMARY continued

Computer ITEM	Requested COST	Adopted COST
MS Office Upgrade	2,000	2,000
2 Adobe Writers	900	900
Ipoint Support (35 hrs/mth)	55,700	55,700
Extra Cloud Server Space	1,600	1,600
Financial Accounting Software	-	25,000
Tyler Technologies Maintenance	-	31,100
Color Printer - Office Clerk	270	270
Battery Backups 4	324	324
Computer Desktop/Monitor	1,100	1,100
Court online payments	2,160	2,160
48 Port Switch	1,500	1,500
Two TV's for Courtroom	2,985	-
TV Display for Main Lobby	2,500	2,500
Audio System for Service Windows	4,129	4,129
Server to host software	7,000	7,000
9 Tablets for Council Meetings	7,000	-
Access Control for Server Room	1,385	1,385
Scanner for Records	550	550
Miscellaneous Computer Expense	3,000	3,000
Website	-	1,116
TOTAL COMPUTER	\$ 94,103	\$ 141,334

Professional Development ITEM	COST
Legislative Action Day	3,500
MHRA	1,050
MASC Annual Meeting	12,500
Business License Training	1,315
MFOCTA	200
GFOA	2,900
SCPRA	500
Other Meetings for Council	1,310
ICCMA Conference-Administrator	2,000
SCCCMA - Administrator	1,500
SC Municipal Attorney Asso	125
Mthly, Qtrly & Special meetings	3,500
TOTAL PROFESSIONAL DEV	\$ 30,400

Dues/Subscriptions ITEM	COST
Business License Dues	55
Association of SC Mayors Dues	100
SC Coalition of Mayors	300
SC Business Publications (Mayor)	50
MHRA	70
MCTI	70
SCPRA	70
MFOCTA	50
GFOA Dues and Budget Submissior	555
IIMC (Membership and CMC Certifi	550
Sam's	50
SCCCMA - Administrator	100
Lion's Club - Administrator	500
ICCMA - Administrator	855
MASC Annual Dues	2,200
Annual ASCAP Dues	350
TOTAL DUES AND SUBS	\$ 5,925

Solid Waste Fees	
Rec Complex	650
Old Land Fill	20
Dupree House	155
Lacey Park	670
Fire Station	80
Youth Fields	400
Railroad Avenue Parking Lot	20
TOTAL SOLID WASTE	\$ 1,995

Capital	Requested	Adopted
Fire System for Town Hall/Fire Station	38,000	-
Roof Town Hall/Fire Station	90,000	Moved to CIF
TOTAL CAPITAL	\$ 128,000	\$ -

TOWN OF MONCK'S CORNER FISCAL YEAR 2017 BUDGET

BUILDING DEPARTMENT BUDGET

	FY 2015 Audited	FY 2016 Budget	FY 2017 Requested	FY 2017 Recommended	FY 2017 Adopted
Salaries & Wages	115,183	120,030	174,646	124,804	138,811
Social Security / Medicare	8,803	9,297	13,475	9,662	10,734
State Retirement	12,477	13,309	20,177	14,462	16,058
Overtime	276	1,500	1,500	1,500	1,500
Health Insurance	10,710	12,456	46,380	33,288	33,288
Physical Exams	145	300	300	300	300
Professional Development	1,833	1,900	2,600	2,600	2,600
Equipment and Maintenance	529	300	300	300	300
Dues / Subscriptions	994	2,600	2,000	2,000	2,000
Capital	-	-	15,000	-	-
Supplies	1,138	1,800	1,800	1,800	1,800
Telephone	1,980	3,000	3,000	3,000	3,000
Computer Expense	2,769	250	10,000	10,000	10,000
Vehicle Expense	1,259	1,500	1,500	4,500	4,500
Uniform Expense	67	1,000	1,000	1,000	1,000
Fuel Expense	3,299	5,500	3,000	2,500	2,500
Contract Labor	10,849	-	3,000	-	-
Total Building Department	\$ 172,311	\$ 174,742	\$ 299,678	\$ 211,716	\$ 228,391

BUILDING DEPARTMENT BUDGET SUMMARY

The Building Department consists of one Full-time Chief Building Official, one Full-time Building Inspector / Code Enforcement Officer and one Full-time Administrative Assistant and one Part-time Ordinance Officer

Salaries & Wages	Salaries, Wages and Christmas Bonuses for Building Department personnel.
Social Security/Medicare	Social Security and Medicare Taxes for Building Department personnel.
State Retirement	State Retirement at 11.56% of Gross Income for Building Department personnel.
Overtime	Overtime for Building Department personnel.
Health Insurance	Health Insurance
Physical Exams	Physical exams for new employees and random drug screen.
Professional Development	Annual meeting expenses for Building Dept. personnel including meeting fees, lodging and meals.
Equipment and Maintenance	Annual maintenance / repairs on Building Departments mobile and hand held radios.
Dues / Subscriptions	Annual dues, subscriptions and memberships for Building Official. Updated Code Books.
Capital	-
Supplies	Miscellaneous office supplies for the Building Department.
Telephone	Telephone services for Building Department personnel.
Computer	Meritage System \$7,800; two desktops with monitors \$2,200
Vehicle	Oil Changes, tires and preventive maintenance for the Building Department vehicles.
Uniform	Uniforms, work boots, gloves, hard hats, etc...
Fuel	Fuel and mileage reimbursement for Building Department personnel.

TOWN OF MONCK'S CORNER FISCAL YEAR 2017 BUDGET

COURT DEPARTMENT BUDGET

	FY 2015 Audited	FY 2016 Budget	FY 2017 Requested	FY 2017 Recommended	FY 2017 Adopted
Salaries & Wages	95,016	103,514	147,855	147,855	147,855
Social Security / Medicare	7,134	8,057	11,449	11,449	11,449
Regular State Retirement	10,531	11,515	17,138	17,138	17,138
Overtime	1,741	1,800	1,800	1,800	1,800
Health Insurance	25,173	19,692	19,152	19,152	19,152
Professional Services	4,000	10,500	12,500	12,500	12,500
Professional Development	784	2,000	2,500	2,500	2,500
Dues / Subscriptions	291	300	300	300	300
Capital	-	-	-	-	-
Supplies	1,910	2,000	2,000	2,000	2,000
Telephone	948	1,300	1,220	1,220	1,220
Computer Expense	2,747	5,350	1,100	1,100	1,100
Total Municipal Court Dept	\$ 150,275	\$ 166,028	\$ 217,014	\$ 217,014	\$ 217,014

COURT DEPARTMENT BUDGET SUMMARY

The Municipal Court Department consists of one Part-time Administrative Judge, one Part-time Municipal Court Judge, one Full-time Clerk of Court, one Full-time Administrative Clerk of Court and one Part-time Administrative Clerk of Court that provide judicial services.

Salaries & Wages	Salaries, Wages and Christmas Bonuses for the Municipal Court Department personnel.
Social Security / Medicare	Social Security and Medicare Taxes for the Municipal Court Department personnel.
Regular State Retirement	State retirement at 11.56% of Gross Income for the Municipal Court Department personnel.
Overtime	Overtime for Clerk of Court and Administrative Clerk.
Health Insurance	Health insurance
Professional Services	Court appointed attorneys for the indigent and language interpreters as needed.
Professional Development	Annual meeting expenses for Municipal Court personnel including meeting fees, lodging and meals.
Dues / Subscriptions	Annual dues, subscriptions and memberships.
Capital	-
Supplies	Miscellaneous office supplies to include new chairs and file cabinets for the Municipal Court Department.
Telephone	Telephone services including fax line for Municipal Court Department.
Computer	Desktop with monitor for Clerk of Court

TOWN OF MONCK'S CORNER FISCAL YEAR 2017 BUDGET

FIRE DEPARTMENT BUDGET

	FY 2015 Audited	FY 2016 Budget	FY 2017 Requested	FY 2017 Recommended	FY 2017 Adopted
Salaries & Wages	497,336	541,238	589,386	564,009	564,009
Social Security / Medicare	38,194	42,782	46,618	44,677	44,677
Law Enforcement Retirement	68,841	76,070	85,979	82,365	82,365
Overtime	21,560	18,000	20,000	20,000	20,000
Health Insurance	110,187	124,356	133,092	133,092	133,092
Medical / Physical Exams	4,691	6,550	7,730	7,730	7,730
Professional Development	2,639	7,500	7,500	7,500	7,500
Equipment and Maintenance	30,264	25,800	24,150	24,150	24,150
Dues / Subscriptions	90	375	470	470	470
Capital	15,732	34,000	5,500	11,500	11,500
Office Supplies	1,376	3,000	3,285	3,285	3,285
Telephone	2,544	3,300	2,900	2,900	2,900
Computer Exp.	1,980	2,975	4,900	4,600	4,600
Vehicle Exp.	12,255	14,050	21,650	21,650	21,650
Uniform Exp.	10,178	7,500	7,500	7,500	7,500
Fuel Exp.	8,545	10,000	10,000	7,500	7,500
Medical Supplies	2,296	3,500	3,500	3,500	3,500
Fire House Supplies	1,860	3,500	3,500	3,500	3,500
Hazmat Supplies	150	800	800	800	800
Emergency Prep. Supplies	-	1,000	1,000	1,000	1,000
Contractual Agreements	44,518	54,315	66,845	66,845	66,845
FEMA Grant	-	161,428	120,000	120,000	120,000
FEMA Grant Match	-	8,072	6,000	6,000	6,000
Total Fire Department	\$ 875,236	\$ 1,150,111	\$ 1,172,305	\$ 1,144,573	\$ 1,144,573

TOWN OF MONCK'S CORNER FISCAL YEAR 2017 BUDGET

FIRE DEPARTMENT BUDGET SUMMARY

The Fire Department consists of one Chief, one Fire Inspector, three Captains, three Engineers, six Fire Fighters, ten Part-time Fire Fighters that provide Emergency Services for the Town.

Salaries & Wages	Salaries and Wages based on 24 hour shifts for the fire fighters. Includes Built-In Overtime, EMT Cert. Increases and Wages for Part-time Fire Fighters and Christmas Bonuses for Full-time Fire Personnel.
Social Security / Medicare	Social Security and Medicare Taxes for the Fire Department personnel.
Law Enforcement Ret	State Retirement at 14.24% of Gross Income for the Fire Department personnel.
Overtime	Additional overtime requirements for emergency and automatic aid response, training certification, etc.
Health Insurance	Health insurance
Medical / Physical Exams	18 FF Physical exams @ \$ 360 each (\$6,480), return to duty evaluations (\$350), random drug testing (\$450) and Hep-B vaccinations (\$450).
Professional Development	Meetings for Fire Fighters, Fire Inspector & EMT training expenses including meeting/tuition fees, lodging & meals. EMT tuition, books and national registry test fees and practical test fees, SLED / FBI background check, finger print and EMT renewal fees.
Equipment and Maintenance	Radio repairs/ maint. (\$2,200), test/replace equipment items / bunker gear (\$12,000), ground ladder test (\$650); Annual Fire Extinguisher inspections, repair and replace (\$1250), US / SC flags (\$675) and Xerox Copier Lease (\$1,300), SCBA compressor-PMI (\$1,200), Qtrly breathing air analysis (\$400) and PMI bi-annual fire station generator (\$770); Test hydraulic rescue tools (\$1,450); Annual SCBA testing at \$70 each (\$1,700) & estimated repairs (\$555)
Dues / Subscriptions	Annual dues, subscriptions & memberships. SCIFA retired FF(\$240), SCIFCA(\$30), SCFM (\$200)
Capital	See Detailed List
Office Supplies	Misc. office supplies including department forms, International Fire & Building Codes (\$285), business cards, office furniture ect..
Telephone	Telephone services for the Fire Dept. includes two business lines, one fax line and two cell phones.
Computer	Fire Program Software (\$1,400); Fire Program multi user (\$600); one desktop(\$1,100) & two security cameras (\$1,500)
Vehicle	Tires, oil changes, preventive maint. (\$16,000), Aerial device testing (\$1,150), and Pump test-300 x3 (\$900), Annual PMI \$3,600
Uniform	Uniforms (\$5,000), work boots (\$600), dress uniforms (\$1,400), name tags, belts etc... (\$500).
Fuel	Fuel for fire trucks, GP vehicles, gasoline powered tools and generators.
Medical Supplies	PPE/Medical supplies (\$3,500).
Fire House Supplies	Fire station supplies paper towels, bedding, cleaning items, etc. and fire truck cleaning supplies. (\$3,500)
Hazmat Supplies	Materials for oil / fuel spills and other hazardous materials.
Emergency Prep. Supplies	Emergency supplies such as batteries, tarps, sand, rope etc...
Contractual Agreements	MC Rural FD fees (\$20,757) & Whitesville FD fees (\$46,088)
FEMA Grant	Federal Emergency Management Agency Grant will be applied for Bunker Gear & Equipment
FEMA Match	FEMA Match of 5%

Capital	Requested	Recommended
ITEM	COST	COST
Automatic Bay Doors	-	6,000
Rapid Attack Monitor Package	5,500	5,500
TOTAL CAPITAL	\$ 5,500	\$ 11,500

TOWN OF MONCK'S CORNER FISCAL YEAR 2017 BUDGET

LEASE PURCHASES BUDGET

	FY 2015 Audited	FY 2016 Budget	FY 2017 Requested	FY 2017 Recommended	FY 2017 Adopted
Interest Expense	3,003	-	29,600	408	408
2012 Loan - Fire Dept. Squad	30,036	31,240	30,832	30,832	30,832
Lease Equipment - Public Service	-	23,788	34,368	34,368	37,176
Land Installments	60,000	-	-	-	-
2017 Loan - Fire Truck (\$565,500)	-	-	26,400	-	-
Total Lease / Loans	\$ 93,039	\$ 55,028	\$ 121,200	\$ 65,608	\$ 68,416

LEASE PURCHASES BUDGET SUMMARY

2012 Loan - Fire Dept. Squad	Loan for 2012 Ford Fire Squad (\$151,250 @ 1.3% interest exp12/2016)
Public Service - Leased Equipment	Five year lease for aerifier, spray unit, rotary mower, utility vehicle and top dresser
Land Installments	White Street Purchase

TOWN OF MONCK'S CORNER FISCAL YEAR 2017 BUDGET

PLANNING DEPARTMENT BUDGET

	FY 2015 Audited	FY 2015 Budget	FY 2017 Requested	FY 2017 Recommended	FY 2017 Adopted
Salaries & Wages	48,649	54,817	57,100	51,900	51,900
Social Security / Medicare	3,519	4,194	4,368	3,970	3,970
Regular State Retirement	5,304	6,019	6,555	5,953	5,953
Health Insurance	12,035	13,464	13,092	13,092	13,092
Professional Services	-	12,000	6,000	6,000	6,000
Professional Development	2,000	5,100	5,500	5,500	5,500
Equipment and Maintenance	-	300	-	-	-
Dues / Subscriptions	345	500	800	800	800
Capital	-	-	22,000	-	-
Supplies	235	1,300	300	300	300
Telephone	946	1,350	1,440	1,440	1,440
Computer Exp.	3,611	2,650	1,250	1,250	1,250
Vehicle Exp.	161	1,000	1,000	1,000	1,000
Fuel Exp.	200	1,200	1,200	1,200	1,200
Main Street Project	-	-	73,500	10,500	10,500
Total Planning Department	\$ 77,005	\$ 103,894	\$ 194,105	\$ 102,905	\$ 102,905

PLANNING DEPARTMENT BUDGET SUMMARY

The Planning Department personnel consists of one Planning Director.

Salaries & Wages	Salaries, Wages and Christmas Bonuses for the Planning Director.
Social Sec/Medicare	Social Security and Medicare Taxes for the Planning Director.
State Retirement	State retirement at 11.56% of Gross Income for the Planning Director.
Health Insurance	Health insurance
Professional Services	COG - 5-Year Comprehensive Plan Review
Professional Development	Fees for the Appointed members to attend the Planning Commission Meetings (\$30 / meeting) and for the Town Planner to attend meetings includes meeting fees and lodging.
Equipment and Maintenance	Annual maintenance / repairs on Planning Departments mobile and hand held radios.
Dues / Subscriptions	Annual dues, subscriptions and memberships.
Capital	-
Supplies	Miscellaneous office supplies for Planning Department.
Telephone	Telephone services for Planning Department.
Computer	Annual ARC / ESRI GIS maintenance \$800 and Adobe writer \$450
Vehicle	Oil changes, tires and preventive maintenance for Planning Director's vehicle.
Fuel	Fuel and mileage reimbursement for Planning Department personnel.
Main Street Project	Professional Services \$50,000- to be paid from FY 2016 Budget Professional Development \$2,500; Annual "Boot Camp" Fees \$7,500 and Supplies \$500 Misc. Projects (signage, flowers etc...) \$10,000 - move to Abatement Improvements Fund

TOWN OF MONCK'S CORNER FISCAL YEAR 2017 BUDGET

POLICE DEPARTMENT BUDGET

	FY 2015 Audited	FY 2016 Budget	FY 2017 Requested	FY 2017 Recommended	FY 2017 Adopted
Salaries & Wages	886,977	1,019,853	1,282,574	1,069,252	1,141,874
Social Security / Medicare	67,993	79,702	99,035	82,945	88,501
Law Enforcement Retirement	121,039	141,722	182,579	152,841	163,069
Overtime	11,872	22,000	15,000	15,000	15,000
Health Insurance	131,753	191,652	302,940	268,536	294,720
PD Athletic Event Wages	5,838	6,500	13,000	13,000	13,000
Physical Exams	4,704	4,000	4,000	4,000	4,000
Legal Expense	8,000	10,000	10,000	10,000	10,000
Professional Development	7,064	20,000	20,000	12,000	20,000
Utilities	3,774	25,000	5,000	5,000	5,000
Equipment and Maintenance	23,958	46,300	95,792	85,792	88,068
Dues / Subscriptions	10,136	7,500	7,500	7,500	7,500
Printing	919	3,000	3,000	3,000	3,000
Capital	222,208	141,400	284,354	115,754	163,154
Supplies	7,884	8,500	8,500	8,500	8,500
Telephone	17,652	12,000	6,500	6,500	6,500
Computer Exp.	25,613	31,860	32,700	32,700	35,700
Vehicle Exp.	27,306	30,000	35,000	35,000	35,000
Uniform Exp.	10,770	16,000	20,000	16,000	16,000
Police Supplies	10,987	22,500	12,500	12,500	12,500
Prisoner Exp.	-	2,000	-	-	-
DJJ Exp.	3,475	10,000	10,000	10,000	10,000
Fuel Expense	64,913	100,000	100,000	75,000	75,000
Crime Scene Supplies	5,800	8,000	8,000	8,000	8,000
Summer Camp Supplies	9,031	5,000	8,000	10,000	10,000
Expenditures -Project	6,735	5,000	-	-	-
Insurance Exp.	-	3,000	-	-	-
Discretionary	-	-	-	-	-
Total Police Department	\$ 1,696,401	\$ 1,972,489	\$ 2,565,974	\$ 2,058,820	\$ 2,234,086

TOWN OF MONCK'S CORNER FISCAL YEAR 2017 BUDGET

POLICE DEPARTMENT BUDGET SUMMARY

The Police Department personnel consists of one Police Chief, one Captain, two Lieutenants, two Sergeants, six Corporals and sixteen Patrol Officers

Salaries & Wages	Salaries and Wages based on 86 hour shifts. Includes Christmas Bonuses.
Social Security / Medicare	Social Security and Medicare Taxes for the Police Department personnel.
Law Enforcement Retirement	State Retirement at 14.24% of Gross Income for the Police Department personnel.
Overtime	Overtime for Police Department personnel.
Health Insurance	Health insurance
Physical Exams	Physical and psychological exams, drug screens, Hep B vaccines and FIT tests.
Professional Services	Part-time prosecutor and evidence to support prosecution. And DNA testing.
Professional Development	Training fees including lodging and meals.
Utilities	Santee Cooper, Bekeley Electric and Home Telephone monthly fees for intersection cameras.
Equipment and Maintenance	See Detailed List
Dues / Subscriptions	Annual dues, subscriptions and memberships including SLEOA, Lexis Nexis, IACPNET, ROCIC
Printing	Business cards, letter head, as well as arrest warrants and crime prevention material.
Capital	See Detailed List
Supplies	Miscellaneous office supplies.
Telephone	Telephone services for the Police Department.
Computer	See Detailed List
Vehicle	Oil changes, tires and preventive maintenance on Police Department vehicles.
Uniform	Uniforms, uniform accessories and shoes.
Police Supplies	Portable radios, radar, firearms, ammunition, pepper spray, tasers, handcuffs and promotional items.
Prisoner	Extradition expense, transport, meals and medical treatment if needed.
DJJ Exp.	Department of Juvenile Justice funds for incarceration for juveniles.
Fuel	Fuel for police vehicles.
Crime Scene Supplies	Latent print kits, swab kits, fingerprint powder, ninhydrin spray and other supplies to gather physical evidence.
Insurance	Insurance claims for police vehicle accidents. \$1000 Deductible per accident.

2017 Equip and Maintenance		Requested	Adopted
ITEM	COST / UNIT	TOTAL COST	TOTAL COST
Xerox Agreement	8,700	8,700	8,700
RCC Annual Maintenance	7,000	7,000	7,000
Radar Maintenance	2,700	2,700	2,700
Motorola 800 Monthly fee	1,000	12,000	12,000
Motorola 800 Radios (62 units -five year lease)	1,930	23,164	23,700
Thirty-two Tasers (five year lease)	1,710	6,660	8,400
Body Camera & Server Maintenance	3,000	3,000	3,000
Thirty-two Body Cameras	549	17,568	17,568
Three Intersection Cameras	2,500	5,000	5,000
Lightbars, Radars, Etc...	10,000	10,000	-
TOTAL EQUIP. & MAINT		\$ 98,792	\$ 88,068

2017 Computer		Requested	Adopted
ITEM	TOTAL COST	TOTAL COST	TOTAL COST
Eight Panasonic laptops	8,950	11,950	
Two Desktops w/ Monitors	2,000	2,000	
Four UPS/Battery Backup	300	300	
Windows Server License Upgrade	1,200	1,200	
NCIC Maintenance	6,000	6,000	
Southern Software Annual Support	1,000	1,000	
Southern Software Annual RMS	6,000	6,000	
RMS Additional Licenses	3,500	3,500	
Budget & Control Board Fee	750	750	
APS Annual Maintenance	3,000	3,000	
TOTAL COMPUTER		\$ 32,700	\$ 38,700

Capital		Requested	Adopted
ITEM	QTY	COST / UNIT	TOTAL COST
Unmarked Police Vehicles Including Equipment	1	36,900	36,900
Marked Police Vehicles Including Equipment	2	36,900	73,800
Marked Police Vehicles Including Equipment (contingent upon approval of additional patrol officers)	1	36,900	147,600
Body Camera Server	1	5,054	5,054
License Plate Reader mounted	1	10,500	10,500
TOTAL CAPITAL			\$ 284,354

TOWN OF MONCK'S CORNER FISCAL YEAR 2017 BUDGET

SCHOOL RESOURCE OFFICERS BUDGET

	FY 2015 Audited	FY 2016 Budget	FY 2017 Requested	FY 2017 Recommended	FY 2017 Adopted
Salaries & Wages	114,106	117,154	159,743	159,059	159,059
Social Security / Medicare	8,445	9,115	12,373	12,321	12,321
Law Enforcement Retirement	15,312	16,207	22,794	22,697	22,697
Overtime	1,293	2,000	2,000	2,000	2,000
Health Insurance	30,800	33,156	46,380	46,380	46,380
Workers Compensation	-	6,395	8,734	8,616	8,616
Professional Development	157	3,000	4,000	-	-
Equipment and Maintenance	-	3,000	4,000	-	-
Computer Expense	-	575	1,000	1,000	1,000
Vehicle Expense	2,149	2,300	3,000	2,500	2,500
Uniform Expense	861	900	1,500	1,200	1,200
Fuel Expense	5,314	6,210	7,000	7,000	7,000
TOTAL SRO EXPENSES	\$ 178,437	\$ 200,012	\$ 272,524	\$ 262,773	\$ 262,773
TOTAL SRO GRANT	147,861	147,861	206,092	194,912	194,912
SRO EXPENSE BALANCE	\$ 30,576	\$ 52,151	\$ 66,432	\$ 67,861	\$ 67,861

SCHOOL RESOURCE OFFICERS BUDGET SUMMARY

The School Resource Officers provide security, mentoring and prevention programs for children at Berkeley Middle, High and Alternative Schools. The Berkeley County School District will pay for 190 days of the School Resource Officers wages, taxes, retirement, health insurance and training.

Salaries & Wages	Salaries and wages for the four SRO's
Social Security / Medicare	Social Security and Medicare Taxes for the SRO.
Law Enforcement Retirement	State Retirement at 14.24% of Gross Income for the SRO.
Overtime	Overtime for SRO.
Health Insurance	Health insurance
Professional Development	SRO Training paid for by Berkeley County School District.
Equipment and Maintenance	SRO Equipment and Maintenance for Equipment.
Computer	Laptop
Vehicle	Oil changes, tires and preventive maintenance on SRO vehicles.
Uniform	SRO uniforms such as shirts, pants, shoes and bullet proof vests.
Fuel	Fuel for the SRO police vehicles.

TOWN OF MONCK'S CORNER FISCAL YEAR 2017 BUDGET

POLICE ADMINISTRATION BUDGET

	FY 2015 Audited	FY 2016 Budget	FY 2017 Requested	FY 2017 Recommended	FY 2017 Adopted
Salaries & Wages	58,567	63,485	66,846	66,846	66,846
Social Security / Medicare	4,497	4,867	5,124	5,124	5,124
Retirement	6,392	7,044	7,751	7,751	7,751
Overtime	415	1,000	1,000	1,000	1,000
Health Insurance	12,269	12,456	14,208	14,208	14,208
Total Police Administration	82,140	88,852	94,929	94,929	94,929

TOWN OF MONCK'S CORNER FISCAL YEAR 2017 BUDGET

PUBLIC SERVICE DEPARTMENT BUDGET

	FY 2015 Audited	FY 2016 Budget	FY 2017 Requested	FY 2017 Recommended	FY 2017 Adopted
Salaries & Wages	165,432	330,353	400,206	328,038	352,088
Social Security / Medicare	12,682	25,655	31,889	26,627	28,467
Regular State Retirement	18,232	36,648	46,587	38,384	41,118
Overtime	3,062	5,000	8,000	8,000	8,000
Health Insurance	27,217	87,876	98,340	77,028	84,132
Physical Exams	-	800	800	800	800
Professional Development	857	1,250	1,800	1,800	1,800
Park Maintenance	-	5,000	7,500	7,500	7,500
Building Maintenance	-	-	66,020	44,020	29,620
Equipment and Maintenance	11,639	18,500	15,000	15,000	15,000
Small Tools / Equipment	3,350	3,500	4,500	4,500	4,500
Street, Sign & Road Maint.	999	2,000	2,000	2,000	2,000
Street Lighting	187,946	211,000	236,000	236,000	236,000
Field Maintenance	-	60,000	60,000	60,000	57,000
Capital	48,482	74,725	190,000	37,000	37,000
Office Supplies	1,158	1,850	1,850	1,850	1,850
Telephone	3,996	4,550	4,050	4,050	4,050
Computer	-	1,242	1,000	1,000	1,000
Vehicle	4,556	11,200	11,000	11,000	11,000
Rent	-	-	6,500	6,500	6,500
Uniform	1,328	3,600	3,900	3,900	3,900
Fuel	8,195	18,700	16,500	12,000	12,000
Sanitation Fees	5,623	5,500	5,500	5,500	5,500
Sanitation Contract	380,949	434,928	452,326	452,326	452,326
Landscaping Supplies	10,613	25,500	25,000	25,000	25,000
Miscellaneous Repairs	2,003	1,000	1,000	1,000	1,000
Contract Labor	52,198	55,181	85,070	55,181	55,181
MASC Grant Expenditures	768	2,000	2,000	2,000	2,000
Miscellaneous	2,823	5,000	5,000	5,000	5,000
Total Public Service Dept	\$ 954,108	\$ 1,432,558	\$ 1,789,338	\$ 1,473,004	\$ 1,491,332

TOWN OF MONCK'S CORNER FISCAL YEAR 2017 BUDGET

PUBLIC SERVICE DEPARTMENT BUDGET SUMMARY

The Public Service Department consists of one Director, one Maintenance Facilities Manager, one Roadside Maintenance Foreman, one Rec Facilities Maintenance Supervisor, two Equipment Operators, three full-time Laborers, one full-time Maintenance Tech, one full-time Custodian and two Contract Laborers that maintain the Town's landscaping, parks and fields maintenance, street lighting, street signs and drainage.

Salaries & Wages	Salaries, Wages and Christmas Bonuses for the Public Service Department personnel.
Social Security / Medicare	Social Security and Medicare Taxes for the Public Service Department personnel.
Regular State Retirement	State Retirement at 11.56% of Gross Income for the Public Service Department personnel.
Overtime	Overtime for the Public Service Department personnel.
Health Insurance	Health insurance
Physical Exams	Physical exams for new employees and random drug screen.
Professional Development	Meetings for Public Service Department personnel including meeting fees, lodging and meals.
Equipment and Maintenance	Equipment maint. for the mowers, edgers etc...
Small Tools / Equipment	Shovels, brooms, rakes etc...
Street, Sign & Road Maint.	Replacement of street signs etc...
Street Lighting	Electricity for street lights including traffic lights.
Park Maintenance	Maintenance for Unity and Lacy parks
Building Maintenance	Maintenance for the Concession Stands at the Youth Field and Recreation Complex (toilet paper, paper towels and paint, etc...)
Field Maintenance	Maintenance for fields includes clay, sand, top soil, fertilizer etc...
Capital Outlay	See Detailed List
Special Projects	Expenses for Main Street Beautification Project - Local Merchants donate to the Town for the project.
Supplies	Office Supplies
Telephone	Telephone services for the Public Service Department personnel & Home Telephone Alarm fees.
Computer	Printer and Laptop
Vehicle	Oil Changes, tires and preventive maintenance for the Public Service Department vehicles.
Uniform	Safety vests, work boots, gloves etc...
Fuel	Fuel Expense for Public Service Department vehicles and equipment.
Sanitation Fees	Fees charged by Water Works for billing sanitation customers.
Sanitation Contract	Garbage and Yard Debris contract with Suburban Disposal Company.
Landscaping Supplies	Fertilizer, flowers etc... HWY 52 Beautification Project
Miscellaneous Repairs	Repairs needed due to debris thrown from lawn equipment.
Insurance Claims	Claims submitted to Insurance company for accidentals
Contract Labor	Two contract laborers
Miscellaneous Expenses	Misc. Expenses such as Christmas lights, tree topper and other Christmas items needed for Town displays.
Sales Tax	Sales Tax remitted to SC Dept. of Revenue
MASC Grant Expenditures	MASC Grant Expenditures for uniforms and other Public Service items.

Building Maintenance		Requested	Adopted
ITEM	COST	COST	COST
Annual PMF (Heating and Air Units)	3,250	3,250	
Janitorial Services (26 Weeks @ \$400)	10,400		
Janitorial Supplies	2,200	2,200	
Floor Mat Cleaning (52 Wks @ \$50)	2,600	2,600	
Live Plant Maintenance Town Hall	900	900	
Pest Control	700	700	
Misc	720	720	
Public Service Building Electrical Repairs	5,000		
Fire Dept Bathroom & Kitchen Renovations	4,000	4,000	
Bottled Water for Offices	600	600	
Backflow Testing of Buildings	150	150	
Council Rm - Replace Chairs	3,500		
Rec Complex Supplies & Maintenance	12,000	4,500	
AC, Electrical and Plumbing Repairs	20,000	10,000	
TOTAL BUILDING MAINTENANCE	\$ 66,020	\$ 29,620	

Capital		Requested	Adopted
Item	Total Cost	Total Cost	Total Cost
Bucket Truck (Used)	28,000	28,000	
1/2 Ton Work Truck (Used)	10,000		
Zero Turn Mower	14,000		
15' Bush Hog	9,000	9,000	
Public Service Building	80,000		moved to Recreation Complex Fund
Concrete Pad - material storage	9,000		moved to Recreation Complex Fund
Shade Structures	40,000		moved to Recreation Complex Fund
TOTAL CAPITAL	\$ 190,000	\$ 37,000	

TOWN OF MONCK'S CORNER FISCAL YEAR 2017 BUDGET

ABATEMENTS & IMPROVEMENTS FUND

	FY 2015 Audited		FY 2016 Budget		FY 2017 Requested		FY 2017 Recommended		FY 2017 Adopted
REVENUES									
Transfer from General Fund			-				230,500		230,500
TOTAL REVENUES	\$	-	\$	-	\$	-	\$ 230,500	\$	230,500
FUND BALANCE		-		-		-			-
TOTAL REVENUES & FB	\$	-	\$	-	\$	-	\$ 230,500	\$	230,500
EXPENDITURES									
Abatements		-		-		-	25,000		25,000
Improvements		-		-		-	205,500		205,500
TOTAL ENPENDITURES	\$	-	\$	-	\$	-	\$ 230,500	\$	230,500
 TOTAL REVENUES & FB	 \$	 -	 \$	 -	 \$	 -	 \$ 230,500	 \$	 230,500
TOTAL EXPENDITURES		<u>-</u>		<u>-</u>		<u>-</u>	<u>230,500</u>		<u>230,500</u>
ENDING FUND BALANCE	\$	-	\$	-	\$	-	-	\$	-

The Abatements and Improvements Fund is funded by a General Fund Transfer of all permit revenues over \$250,000. Improvements of \$10,000 for the Main Street Project is budgeted for FY 2017 as well as other Town Abatements & Improvements of \$220,500.

TOWN OF MONCK'S CORNER FISCAL YEAR 2017 BUDGET

COMMUNITY RECREATION COMPLEX DEBT SERVICE FUND BUDGET

	FY 2015 Audited	FY 2016 Budget	FY 2017 Requested	FY 2017 Recommended	FY 2017 Adopted
REVENUES					
Interest with Fiscal Agent	129,463	-	-	-	-
Interest Earned	-	20	20	20	20
Transfer In- Recreation Complex Fund	432,000	432,000	432,000	432,000	432,000
TOTAL REVENUES	\$ 561,463	\$ 432,020	\$ 432,020	\$ 432,020	\$ 432,020
CASH WITH FISCAL AGENT	\$ 412,495	\$ 412,495	\$ 412,492	\$ 412,492	\$ 412,492
FUND BALANCE	370,784	370,784	332,939	332,939	332,939
TOTAL REVENUES & FB	\$ 1,344,742	\$ 1,215,299	\$ 1,177,451	\$ 1,177,451	\$ 1,177,451

EXPENDITURES					
Miscellaneous	60	-	-	-	-
Bond Interest	398,886	364,180	260,473	260,473	260,473
Bond Principal	150,000	155,000	160,000	160,000	160,000
TOTAL EXPENDITURES	\$ 548,946	\$ 519,180	\$ 420,473	\$ 420,473	\$ 420,473

TOTAL REVENUES & FB	\$ 1,344,742	\$ 1,215,299	\$ 1,177,451	\$ 1,177,451	\$ 1,177,451
TOTAL EXPENDITURES	548,946	519,180	420,473	420,473	420,473
ENDING FB & CASH W/ AGENT	\$ 795,796	\$ 696,119	\$ 756,978	\$ 756,978	\$ 756,978

The Community Recreation Complex (CRC) Debt Service Fund records the transfers in from the Regional Recreation Complex Fund for the Series 2010 Installment Purchase Revenue Bond (IPRB) payments. The IPRB were issued in the amount of \$6,925,000 for the land and construction of the Moncks Corner Regional Recreation Complex.

The CRC Fund also records the debt reserves held by Wells Fargo as Cash held by Fiscal Agent.

TOWN OF MONCK'S CORNER FISCAL YEAR 2017 BUDGET

CONSTRUCTION FUND BUDGET

	FY 2015 Audited	FY 2016 Budget	FY 2017 Requested	FY 2017 Recommended	FY 2017 Adopted
REVENUES					
Bond Proceeds - Series 2014	1,780,000	-	-	-	-
Transfer In - Foxbank Permit Fund	-	-	-	-	-
Transfer In - General Fund	-	-	-	-	-
TOTAL REVENUES	\$ 1,780,000	\$ -	\$ -	\$ -	\$ -
FUND BALANCE	-	799,317	685,708	685,708	685,708
TOTAL REVENUES & FB	\$ 1,780,000	\$ 799,317	\$ 685,708	\$ 685,708	\$ 685,708
EXPENDITURES					
Cost of Issuance	38,039	-	-	-	-
Miscellaneous	15	-	-	-	-
Foxbank Fire Station	-	-	60,000	60,000	60,000
Capital	-	-	-	-	-
Transfer Out - General Fund	134,629	-	-	-	-
Transfer Out - Recreation Complex Fund	808,000	-	-	-	-
TOTAL EXPENDITURES	\$ 980,683	\$ -	\$ 60,000	\$ 60,000	\$ 60,000
 TOTAL REVENUES & FB	 \$ 1,780,000	 \$ 799,317	 \$ 685,708	 \$ 685,708	 \$ 685,708
TOTAL EXPENDITURES	<u>980,683</u>	<u>-</u>	<u>60,000</u>	<u>60,000</u>	<u>60,000</u>
ENDING FUND BALANCE	\$ 799,317	\$ 799,317	\$ 625,708	\$ 625,708	\$ 625,708

The Construction Fund records the 2014 General Obligation Bonds in order to finance the acquisition, planning, designing, constructing, equipping and financing of recreation complex, fire station, parking and related facilities and certain real property (collectively referred to as the "Project"). GO Bond Series 2014 was issued for \$1,780,000 with bond debt and interest payments to be made from debt millage the Town records in the Municipal Bond Sinking Fund.

TOWN OF MONCK'S CORNER FISCAL YEAR 2017 BUDGET

DEPOT VISITOR CENTER FUND BUDGET

	FY 2015 Audited	FY 2016 Budget	FY 2017 Requested	FY 2017 Recommended	FY 2017 Adopted
REVENUES					
Depot Rental Revenue	21,590	16,000	15,000	22,000	22,000
Vendor Fees	700	-	4,000	7,500	7,500
Entry Fees	20	-	5,000	2,500	750
Alcohol Permits	20,450	19,000	19,000	19,000	19,000
Depot Retail Sales	40	-	-	-	-
Brick Sales	510	210	210	200	200
Miscellaneous	1,424	1,600	700	700	700
Donations	25	-	-	-	-
Transfer from Accom Tax	15,378	13,000	14,203	14,203	14,203
Transfer from Recreation Complex	-	-	30,000	30,000	30,000
TOTAL REVENUES	\$ 60,137	\$ 49,810	\$ 88,113	\$ 96,103	\$ 94,353
FUND BALANCE	\$ 33,126	\$ 40,000	\$ 20,000	\$ 20,000	\$ 20,000
TOTAL REVENUES & FB	\$ 93,263	\$ 89,810	\$ 108,113	\$ 116,103	\$ 114,353

EXPENDITURES					
Salaries & Wages	11,705	20,661	28,786	28,786	28,786
Social Security / Medicare	895	1,581	2,202	2,202	2,202
Regular State Retirement	1,260	2,241	3,281	3,281	3,281
Health Insurance	-	6,726	13,092	13,092	13,092
Professional Development	-	400	500	2,500	2,500
Utilities	5,014	5,000	5,000	5,000	5,000
Building Maintenance	13,607	9,500	8,540	10,000	10,000
Dues / Subscriptions	-	100	300	300	300
Advertising / Promotions	-	1,000	6,000	6,000	6,000
Supplies	132	200	2,500	2,500	2,500
Telephone	1,772	1,800	1,440	1,440	1,440
Computer	-	648	1,100	-	-
Miscellaneous	-	500	500	500	500
Sales Tax	-	-	-	-	-
Special Events	20,392	25,500	31,750	35,550	35,550
TOTAL DEPOT EXPENDITURES	\$ 54,777	\$ 75,857	\$ 104,991	\$ 111,151	\$ 111,151

TOTAL REVENUES & FB	\$ 93,263	\$ 89,810	\$ 108,113	\$ 116,103	\$ 114,353
TOTAL EXPENDITURES	54,777	75,857	104,991	111,151	111,151
ENDING FUND BALANCE	\$ 38,486	\$ 13,953	\$ 3,122	\$ 4,952	\$ 3,202

TOWN OF MONCK'S CORNER FISCAL YEAR 2017 BUDGET

DEPOT VISITOR CENTER FUND BUDGET SUMMARY

The Depot Visitor Center offers the community and visitors a place to obtain Town information, participate in recreational activities and a place to hold special events. The Depot Visitor Center consists of one Events Coordinator.

REVENUES

Depot Rental Revenue	Revenues collected from renting the Depot for special events.
Vendor Fees	Fees collected from Farmers Market, Street Dance / 4th of July Vendors, Movie Nights etc..
Entry Fees	Fees collected from Christmas Parade \$10 each
Alcohol Permits	Transfer from Alcohol Permits will be used to fund Special Events to promote tourism.
Depot Retail Sales	Retail sales from the gift shop at the Depot.
Brick Sales	Proceeds from brick sales at Unity Park.
Miscellaneous	Santa picture proceeds, parade entry fees and misc vendor revenue.
Transfer from Accom Tax	Transfers from the SC Accommodations Tax Fund for promoting the Depot.
Transfer from Recreation Complex	Transfer from the Recreation Complex for special events held at Rec Complex.

EXPENDITURES

Salaries & Wages	Salaries, Wages and Christmas Bonuses for the Depot Clerk.
Social Security / Medicare	Social Security and Medicare Taxes for the Depot personnel.
Regular State Retirement	State Retirement at 11.56% of Gross Income for the Depot personnel.
Meetings & Schools	Annual meeting expenses for the Depot personnel including meeting fees, lodging and meals.
Utilities	Electricity at the Depot Visitor Center.
Building Maintenance	Maintenance and repairs to the Depot Bldg., janitorial services and cleaning supplies. Exterminator (\$540)
Dues / Subscriptions	Annual dues, subscriptions and memberships.
Advertising	Advertising for 4th of July Celebration and Christmas parade etc... Festival Banners \$3,000
Supplies	Miscellaneous office supplies for the Depot including decorative frames and shelving.
Telephone	Telephone services at the Depot.
Computer	One desktop
Miscellaneous	Miscellaneous expenses that aren't covered in another account.
Sales Tax	Taxes due to SC Dept. of Revenue for goods sold at the Depot Visitor Center.
Special Events	Christmas Celebration-Santa pictures (\$500), sound system (\$350), port-o-lets (\$250), parade trophies(\$250), Christmas supplies and decorations (\$250); Halloween Festival (\$500) Santee Cooper's Celebrate the Season (\$5,000); 4th of July Fireworks Celebration (Fireworks \$8,000, Street Dance with sound system \$2,000, Stage rental \$1,000 banners / flags \$150 and port-o-lets \$250); Berkeley Heritage Museum (\$1,000); Santee Cooper's Shucking In the Park (\$500); Easter Festival (\$500); Movie Night's (\$1,800); Lion's Club BBQ Festival (\$3,250) Other Festivals (\$10,000)

TOWN OF MONCK'S CORNER FISCAL YEAR 2017 BUDGET

FOXBANK FUND BUDGET

	FY 2015 Audited	FY 2016 Budget	FY 2017 Requested	FY 2017 Recommended	FY 2017 Adopted
REVENUES					
Construction Permits	24,667	-	-	-	-
TOTAL REVENUES	\$ 24,667	\$ -	\$ -	\$ -	\$ -
FUND BALANCE	685,779	710,446	710,446	710,446	710,446
TOTAL REVENUES & FB	\$ 710,446	\$ 710,446	\$ 710,446	\$ 710,446	\$ 710,446
EXPENDITURES					
Transportation Impact Fees	-	-	-	-	-
Transfer Out - Construction Fund	-	-	-	-	-
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -
 TOTAL REVENUES & FB	 \$ 710,446	 \$ 710,446	 \$ 710,446	 \$ 710,446	 \$ 710,446
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
ENDING FUND BALANCE	\$ 710,446	\$ 710,446	\$ 710,446	\$ 710,446	\$ 710,446

The Foxbank Transportation Impact Fee Fund was funded by Foxbank construction permit fees as per the agreement with the developer to recoup imposed Berkeley County Transportation Impact Fees. Berkeley County no longer imposes transportation fees therefore the Town no longer allocates these funds for the developer.

TOWN OF MONCK'S CORNER FISCAL YEAR 2017 BUDGET

MUNICIPAL BOND SINKING FUND BUDGET

	FY 2015 Audited	FY 2016 Budget	FY 2017 Requested	FY 2017 Recommended	FY 2017 Adopted
REVENUES					
Debt Millage (3Mills)	96,817	100,000	128,249	128,249	128,249
Delinquent Debt Millage	12,895	5,000	5,000	5,000	5,000
Transfer In- General Fund	-	-	50,000	50,000	50,000
TOTAL REVENUES	\$ 109,712	\$ 105,000	\$ 183,249	\$ 183,249	\$ 183,249
FUND BALANCE	80,790	92,000	25,000	25,000	25,000
TOTAL REVENUES & FB	\$ 190,502	\$ 197,000	\$ 208,249	\$ 208,249	\$ 208,249

EXPENDITURES					
Interest	22,914	54,656	50,971	50,971	50,971
GO Bond - Town Hall / Dupree	26,328	27,410	28,537	28,537	28,537
GO Bond - Ferrar fire Truck	29,000	30,000	31,000	31,000	31,000
Debt Service Principal	23,119	-	-	-	-
GO Bond - 2014 Series/Construction	-	72,000	74,000	74,000	74,000
TOTAL EXPENDITURES	\$ 101,361	\$ 184,066	\$ 184,508	\$ 184,508	\$ 184,508

TOTAL REVENUES & FB	\$ 190,502	\$ 197,000	\$ 208,249	\$ 208,249	\$ 208,249
TOTAL EXPENDITURES	101,361	184,066	184,508	184,508	184,508
ENDING FUND BALANCE	\$ 89,141	\$ 12,934	\$ 23,741	\$ 23,741	\$ 23,741

The Municipal Bond Sinking Fund records the revenues from the Debt Millage Tax and the General Obligation Bond payments. The Town has three GO Bonds, one for the purchase of the Dupree House and renovations to Town Hall in the amount of \$357,000 that will expire on 2/15/2018, another for the purchase of the Ferrar Fire Truck in the amount of \$368,000 that will expire on 3/1/2021 and the third is the 2014 Series for the "Project" that will expire 3/1/2028.

TOWN OF MONCK'S CORNER FISCAL YEAR 2017 BUDGET

RECREATION COMPLEX FUND BUDGET

	FY 2015 Audited	FY 2016 Budget	FY 2017 Requested	FY 2017 Recommended	FY 2017 Adopted
REVENUES					
Penalties - Hospitality	238	600	600	600	600
Interest Income	-	300	300	300	300
Recreation Fees	-	92,000	70,000	70,000	70,000
Sponsorships	375	-	6,000	6,000	6,000
Admission Fees	4,100	-	36,000	36,000	36,000
Concession Receipts	10,459	65,000	72,000	98,000	98,000
Vendor Fees	444	5,000	-	-	-
Registration Fees	4,490	-	-	-	-
Retail Sales	545	2,000	-	-	-
Travel Ball	-	-	1,100	1,100	1,100
Local Accommodations Tax	26,783	32,000	26,000	28,000	28,000
Local Hospitality Tax	795,524	790,000	795,000	820,000	820,000
Micellaneous Income	2,329	-	-	-	-
PARD Grant	-	15,000	15,000	15,000	15,000
GOOGLE Grant	-	-	30,000	30,000	30,000
Donations / Reimbursements	280,842	3,000	-	-	-
Donations-Playground	567	50,000	-	-	-
Transfer from General Fund	-	-	-	-	-
Transfer from 2014 Construction Fund	808,000	-	-	-	-
TOTAL REVENUES	\$ 1,934,696	\$ 1,054,900	\$ 1,052,000	\$ 1,105,000	\$ 1,105,000
FUND BALANCE	1,080,832	20,000	950,000	950,000	950,000
TOTAL REVENUES & FB	\$ 3,015,528	\$ 1,074,900	\$ 2,002,000	\$ 2,055,000	\$ 2,055,000

EXPENDITURES					
Salaries & Wages	1,152	140,497	147,210	141,842	141,842
Social Security / Medicare	88	10,748	11,262	10,851	10,851
Regular State Retirement	127	15,229	16,925	16,304	16,304
Health Insurance	-	19,692	20,196	20,196	20,196
Physical Exams	-	600	500	500	500
Legal Services	-	-	-	-	-
Trustee Fees	2,500	2,500	2,500	2,500	2,500
Professional Services	9,106	6,250	6,250	6,250	6,250
Professional Development	-	500	2,000	2,000	2,000
Utilities	-	37,000	18,000	57,000	57,000
Building Maintenance	-	-	500	500	500
Equipment and Maintenance	59,137	-	2,000	2,000	2,000
Field Maintenance	11,723	-	-	-	-
Dues / Subscriptions	-	400	400	400	400
Advertising and Promotion	-	3,000	4,000	4,000	4,000
Capital	77,048	-	66,000	195,000	195,000
D&O Insurance	4,260	4,260	4,260	4,260	4,260
Special Permitting Fees	-	1,400	1,000	1,000	1,000

TOWN OF MONCK'S CORNER FISCAL YEAR 2017 BUDGET

RECREATION COMPLEX FUND BUDGET *continued*

	FY 2015 Audited	FY 2016 Budget	FY 2017 Requested	FY 2017 Recommended	FY 2017 Adopted
EXPENDITURES					
Supplies	2,739	2,300	2,500	2,500	2,500
Telephone	407	5,600	2,750	2,750	2,750
Computer	1,620	648	5,700	5,700	5,700
Vehicle	-	2,200	2,000	2,000	2,000
Fuel	-	3,700	3,700	2,500	2,500
Landscaping Supplies	4,629	-	-	-	-
Athletic Awards	22,412	22,250	9,000	9,000	9,000
Athletic Uniforms	-	40,000	40,000	45,200	45,200
Athletic Equipment	86,968	30,000	20,000	20,000	20,000
Concessions	9,787	30,000	50,000	55,000	55,000
Officials	-	50,000	30,000	30,000	30,000
Playground Insurance	-	200	200	200	200
Tournament	-	11,500	11,500	33,000	33,000
Traveling Team	-	1,500	1,500	1,500	1,500
Franchise Fees	-	1,800	1,800	1,800	1,800
Contract Labor	28,544	-	500	500	500
GOOGLE Grant Expenditures	-	-	30,000	30,000	30,000
PARD Grant Expenditures	-	15,000	15,000	15,000	15,000
PARD Grant Match	-	3,000	3,000	3,000	3,000
Micellaneous	95	-	1,000	1,000	1,000
Sales Tax	3,278	-	9,800	9,800	9,800
Park	464,350	-	212,000	212,000	212,000
Roadway	31,648	-	-	-	-
Football / Soccer Fields	-	-	325,000	325,000	325,000
Concession Stand	158,940	-	-	-	-
Ticket Booth	13,439	-	-	-	-
Farmers Market	8,157	50,000	175,000	175,000	175,000
Playground	-	50,000	50,000	-	-
Land	66,125	-	-	-	-
Interest	6,822	-	-	-	-
2013 Loan - Santee Cooper	800,000	-	-	-	-
Transfer to Depot Fund	-	-	30,000	30,000	30,000
Transfer to General Fund	-	65,000	-	-	-
Transfer to CRC Debt Reserv	432,000	432,000	432,000	432,000	432,000
TOTAL EXPENDITURES	\$ 2,307,101	\$ 1,058,774	\$ 1,766,953	\$ 1,909,053	\$ 1,909,053
TOTAL REVENUES & FB	\$ 3,015,528	\$ 1,074,900	\$ 2,002,000	\$ 2,055,000	\$ 2,055,000
TOTAL EXPENDITURES	2,307,101	1,058,774	1,766,953	1,909,053	1,909,053
ENDING FUND BALANCE	\$ 708,427	\$ 16,126	\$ 235,047	\$ 145,947	\$ 145,947

TOWN OF MONCK'S CORNER FISCAL YEAR 2017 BUDGET

RECREATION COMPLEX FUND BUDGET SUMMARY

The Recreation Complex records all recreation activities of the Town at the Youth Fields and the Recreation Complex. A portion of the hospitality tax collections are restricted for the Series 2010 Installment Purchase Revenue Bond (IPRB) payments as transfers to the Community Recreation Complex (CRC) Debt Service Fund.

REVENUES

Penalties - Hospitality	Penalty Revenues from Local Hospitality Taxes.
Interest Income	Interest earned on Recreation Complex Fund bank account balance.
Recreation Fees	Fees collected to participate in recreational activities of the Town.
Concession Receipts	Concession receipts collected at events given by the Town.
Local Accommodations Tax	Local Accommodations Tax Revenue received quarterly for Local Businesses.
Local Hospitality Tax	Local Hospitality Tax Revenue received monthly from Local Businesses.
Donations	Donations
Donations-Playground	Donations to build a playground at the Recreation Complex.
Transfer from General Fund	Transfer from General Fund for Recreation Project Expenses

EXPENDITURES

Salaries & Wages	Wages for the Youth Field and Rec Complex employees
Social Security / Medicare	Social Security and Medicare Taxes for the Youth Field & Rec Complex employees
Regular State Retirement	State Retirement for the Youth Field & Rec Complex employees
Health Insurance	Health Insurance for full-time Youth Field & Rec Complex employees
Physical Exams	Physical Exams for new hires
Legal Services	Legal Services for the Complex.
Trustee Fees	Fees paid to Wells Fargo as trustee of the Revenue Bonds.
Professional Services	Background checks ran through SLED for coaches and volunteers (\$25 each)
Meetings and Schools	Meetings and Schools including meeting fees, lodging and meals.
Utilities	Utilities for the fields and concession building.
Building Maintenance	Concession Area
Equipment and Maintenance	Concession Stand Equipment
Park Maintenance	moved to Public Service Department
Field Maintenance	moved to Public Service Department
Advertising and Promotion	Advertising for events
Capital	See Detailed List
D&O Insurance	Director and Officers insurance for the MC Regional Recreation Corporation.
Special Permitting Fees	DHEC / OSHA food service permit and Fire Inspection / suppression fees.
Supplies	Program flyers, registration forms, time clock quarterly fee and other supplies.
Telephone	Telephone services for personnel.
Computer	Two cameras at Rec Complex; four cameras at Youth Fields & Antenna/Switch
Vehicle	Oil changes, tire and preventive maintenance for the vehicles.
Fuel	Fuel expenses for vehicles
Landscaping Supplies	moved to Public Service Department
Athletic Supplies	Supplies for athletic teams, such as uniforms.
Athletic Equipment	Bats, balls, nets, portable pitching mounds, etc...
Concessions	Concession supplies at the Youth Field & Recreation Complex
Officials	Cost of Officials for all sporting events.
Tournament	Tournament costs including All Star Team uniforms and entry fees.
Traveling Team	Spring and Fall Travel Team Expense
Franchise Fees	Costs for participation in Dixie programs.
Park	Expenditures for Park
Roadway	Expenditures for Road improvements
Concession Stand	Expenditures for the construction of the concession stand Small Business Group
Farmers Market	Expenditures for construction of the farmers market
Playground	Expenditures for construction of the playground at the Rec Complex to be paid from donations.
Interest	Interest paid on Santee Cooper Loan
Transfer to CRC Debt Reserves	Transfer to the Community Recreation Complex Bond Reserves Fund for Bond Series 2010 Bond Payments.

TOWN OF MONCKS CORNER FISCAL YEAR 2017 BUDGET

RECREATION COMPLEX FUND BUDGET SUMMARY continued

Capital	Requested	Adopted
ITEM	TOTAL COST	TOTAL COST
Four Batting Cages with Fencing (Two Contingent upon PARD Grant)	23,000	23,000
Scoreboard	9,000	9,000
Fly Fans for Concession Building	5,000	5,000
Sliding Windows for Press Box	5,000	5,000
Ford Escape	24,000	24,000
Storage Building	-	80,000
Concrete pad for material storage	-	9,000
Shade Structures	-	40,000
Total Capital	\$ 66,000	\$ 195,000

TOWN OF MONCK'S CORNER FISCAL YEAR 2017 BUDGET

SC STATE ACCOMMODATIONS TAX FUND BUDGET

	FY 2015 Audited	FY 2016 Budget	FY 2017 Requested	FY 2017 Recommended	FY 2017 Adopted
REVENUES					
Interest Earned	26	20	25	25	25
Accommodations Tax	48,137	45,000	48,000	48,000	48,000
TOTAL REVENUES	\$ 48,163	\$ 45,020	\$ 48,025	\$ 48,025	\$ 48,025
FUND BALANCE	7,267	-	-	-	-
TOTAL REVENUES & FB	\$ 55,430	\$ 45,020	\$ 48,025	\$ 48,025	\$ 48,025
EXPENDITURES					
Tourism Events	-	-	-	-	-
Advertising & Promotion	7,097	6,000	7,647	7,647	7,647
Transfer Out - Depot Fund	15,378	13,000	14,203	14,203	14,203
Transfer Out - General Fund	26,183	26,000	26,150	26,150	26,150
TOTAL EXPENDITURES	\$ 48,658	\$ 45,000	\$ 48,000	\$ 48,000	\$ 48,000
 TOTAL REVENUES & FB	 \$ 55,430	 \$ 45,020	 \$ 48,025	 \$ 48,025	 \$ 48,025
TOTAL EXPENSES	48,658	45,000	48,000	48,000	48,000
ENDING FUND BALANCE	\$ 6,772	\$ 20	\$ 25	\$ 25	\$ 25

The State collects a 2% Accommodations Tax. The first \$25,000.00 and 5% of the balance is recorded in the General Fund and must be allocated to the Town's General Fund for operating purposes. The remainder must be used for tourism related activities.

TOWN OF MONCK'S CORNER FISCAL YEAR 2017 BUDGET

VICTIMS ADVOCATE FUND BUDGET

	FY 2015 Audited	FY 2016 Budget	FY 2017 Requested	FY 2017 Recommended	FY 2017 Adopted
REVENUES					
Victim's Rights Revenues	38,098	32,000	38,000	38,000	38,000
Transfer In - GF	16,424	20,000	15,000	13,000	13,000
TOTAL REVENUES	\$ 54,522	\$ 52,000	\$ 53,000	\$ 51,000	\$ 51,000
FUND BALANCE	\$ (27)	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES & FB	\$ 54,495	\$ 52,000	\$ 53,000	\$ 51,000	\$ 51,000
EXPENDITURES					
Salaries & Wages	29,057	30,949	29,494	29,494	29,494
Social Security / Medicare	2,223	2,367	2,256	2,256	2,256
State Retirement	3,136	3,379	3,363	3,363	3,363
Health Insurance	6,012	6,228	6,060	6,060	6,060
Meetings & Schools	290	1,000	1,500	1,500	1,500
Supplies	1,180	1,500	1,500	1,500	1,500
Telephone	537	1,000	550	550	550
Computer Expense	-	300	1,200	1,200	1,200
Vehicle Expense	1,710	1,000	1,500	1,500	1,500
Fuel Expense	1,412	3,500	3,500	2,000	2,000
Court Expenses	179	-	1,000	1,000	1,000
TOTAL EXPENDITURES	\$ 45,736	\$ 51,223	\$ 51,923	\$ 50,423	\$ 50,423
TOTAL REVENUES & FB	\$ 54,495	\$ 52,000	\$ 53,000	\$ 51,000	\$ 51,000
TOTAL EXPENSES	\$ 45,736	\$ 51,223	\$ 51,923	\$ 50,423	\$ 50,423
ENDING FUND BALANCE	\$ 8,759	\$ 777	\$ 1,077	\$ 577	\$ 577

TOWN OF MONCK'S CORNER FISCAL YEAR 2017 BUDGET

VICTIMS ADVOCATE FUND BUDGET SUMMARY

The Victims Advocate assists domestic violence, sexual assault and other victims by giving them the resources they need to protect themselves.

REVENUES

Victim's Rights Revenues	Court fees collected for Victim's Rights.
Transfer In - GF	Transfer in from the General Fund to be used for operating purposes.

EXPENDITURES

Salaries & Wages	Wages and Christmas Bonus for one Victim's Advocate
Social Security / Medicare	Social Security and Medicare taxes.
State Retirement	State retirement at 11.56% of Victim Advocate's Gross Income.
Health Insurance	Health insurance
Meetings & Schools	Annual training expenses including class fees, lodging and meals. The Victim Advocate must earn 16 hours each year for certification.
Supplies	Miscellaneous office supplies as well as victim rights awareness materials.
Telephone	Telephone services for Victim Advocate including cell phone.
Computer Expense	Printer cartridges
Vehicle Expense	Oil changes, tires and preventive maintenance on Victim Advocate's vehicle.
Uniform Expense	Outerwear such as raincoats etc...
Fuel Expense	Fuel expense for Victim Advocate to go to crime scenes as well as transport victims to court and hospitals.
Court Expenses	Expenses for victims who will testify in court (hotel, travel, meals etc...)

