

**TOWN OF MONCKS CORNER
MINUTES OF REGULAR COUNCIL MEETING
HELD IN TOWN HALL
TUESDAY, JULY 21, 2015**

Present: Mayor Michael A. Locklear

Mayor Pro-Tem David A. Dennis, Jr.
Council Johna T. Bilton Charlotte A. Cruppenink
Members: Chadwick D. Sweatman Dr. Tonia Aiken-Taylor

Staff

Present: Roland Windham, Interim Town Administrator
John West, Town Attorney
Marilyn M. Baker, Clerk-Treasurer
Lisa M. Hancock, Accountant
Jessica Morgan, Accounts Payable/Payroll Clerk
Chad Caldwell, Police Chief
Mark Murray, Police Captain
David A. Miller, Fire Chief
Ralph Jones, Recreation Director
Butch Svagerko, Public Service Director
Alison Simmons, Planner

Absent: Laura M. Perdue, Council Member

Call to Order:

Mayor Locklear called the Regular Meeting to order 6:09 p.m.

Invocation:

The invocation was given by Charlie Wallace, Senior Pastor of First Baptist Church of Moncks Corner.

Pledge of Allegiance:

Mayor Locklear asked Councilmember Chad Sweatman to lead everyone in the Pledge of Allegiance to the American Flag.

Approval of Minutes:

Regular Meeting of Tuesday, July 21, 2015:

Motion to approve the Regular Meeting Minutes of July 21, 2015 was made by Mayor Pro-Tem Dennis. Motion was seconded by Councilwoman Taylor and was unanimously approved.

Swearing In Ceremony of Thursday, July 30, 2015:

Motion to approve the Minutes for the Swearing In Ceremony of July 30, 2015 was made by Mayor Pro-Tem Dennis. Motion was seconded by Councilwoman Bilton and unanimously approved.

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Budget Workshop of Wednesday, August 5, 2015:

Motion to approve the Budget Workshop Minutes of August 5, 2015 was made by Mayor Pro-Tem Dennis. Motion was seconded by Councilwoman Taylor and was unanimously approved.

Budget Workshop of Wednesday, August 12, 2015:

Motion to approve the Budget Workshop Minutes of August 12, 2015 was made by Mayor Pro-Tem Dennis. Motion was seconded by Councilwoman Bilton and was unanimously approved.

COMMITTEE REPORTS

Finance Committee:

Chairperson Mayor Locklear had nothing to add.
Administrator Windham had nothing to add.

A copy of the Finance report was included in the Council agenda packets.

Police Department:

Chairperson, Mayor Pro-Tem Dennis had nothing to add.
Chief Caldwell reported that there was a shooting into a residence in Inglewood Subdivision. They have arrested two adults and one juvenile in connection with the shooting. They have not recovered the gun yet.

A copy of the Police Department Report was included in the Council agenda packets.

Fire Department:

Chairperson Bilton had nothing to add. Chief David Miller introduced the Town's New Fire Marshal, Travis Crosby. Council welcomed him aboard.

A copy of the Fire Department Report was included in the Council agenda packets.

Recreation Department:

Chairperson Perdue was not in attendance. Recreation Director Ralph Jones reported that he will be coordinating with Clerk-Treasurer Baker on the invitation list for the Grand Opening of the New Regional Recreation Complex that will be held on September 9th @ 6 p.m. Councilman Sweatman asked if there were any other foreseeable future expenses associated with the new Concession Stand that Council should be made aware of. He responded that he is not aware of anything at this time; however, issues may arise once the facility is in use.

A copy of the Recreation Department Report was included in the Council agenda packets.

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Public Service Department:

Chairperson Mayor Pro-Tem Dennis had nothing to add. Public Service Director Butch Svagerko had nothing to add to his report.

A copy of the Public Service Department Report was included in the Council agenda packets.

Grand Tree Removal:

- 300 West Main Street - 28" DBH Water Oak is 95% is dead, Staff recommends removal. There is a 37" Laurel Oak that staff originally recommended trimming only. After further examination of the tree, staff recommends removal.

Motion was made by Mayor Pro-Tem Dennis to allow removal of both trees. Motion was seconded by Councilwoman Bilton and unanimously approved.

- 203 Winter Street - After examination of the tree in question, this is not a grand tree and will not require any action by Council.
- 1502 Scarlet Oak Court - 34" DBH Live Oak has some basal rot. The general health of the tree is fair but is causing some damage to the brickwork around the base of the house. Staff recommends removal.

Motion was made by Councilwoman Taylor to allow removal of the tree. Motion was seconded by Councilwoman Bilton and unanimously approved.

Planning Department:

Chairperson Cruppenink had nothing to add. Planning Director Alison Simmons had nothing to add to her report.

A copy of the Planning Department Report was included in the Council agenda packets.

RESOLUTION: Farmer's Market Policy and Procedures:

Director Simmons explained that she has a Resolution for Councils consideration on the Policies and Procedures of the Farmer's Market. Councilwoman Cruppenink read the Resolution.

Motion was made by Mayor Pro-Tem Dennis and was seconded by Councilwoman Bilton. Motion to approve was unanimous.

Director Simmons reminded Council that the Kick-Off Meeting for the Downtown Merchants Association will be held on Tuesday, August 25th 5:30-7:00 p.m. at the Train Depot. She

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invited everyone to attend. Councilwoman Cruppenink added that this is the product of a lot of hard work by the Planning Director and the Planning Commission. The items on the agenda include an overview of survey findings, discussion of organization specifics, formulating an action plan, and establish the next meeting dates and times. She encouraged everyone to attend and show their support.

Mayor Locklear announced that Director Simmons will be leaving the Town of Moncks Corner in September to go to work for Berkeley County. This is a good opportunity to advance her career. Mayor Locklear added that the Town is sad to see her leave but wished her well in her endeavors. Director Simmons thanked Council and added that she enjoyed working for the Town and will miss everyone.

Building Department:

Chairperson Sweatman had nothing to add. Interim Administrator Windham had nothing to add.

A copy of the Building Department Report was included in the Council agenda packets.

FIRST READING BY TITLE ONLY:

An Ordinance to raise revenue and adopt a General Operating Budget, Special Revenue Budget, Debt Service Budget and Capital Projects Fund Budget for the Town of Moncks Corner, South Carolina for the Fiscal Year beginning October 1, 2015 and ending September 30, 2016.

Administrator Windham reported to Council that the maintenance of the ball fields will be shifted over from the Recreation Department to the Public Service Department by mutual agreement of both Department Heads. The Recreation Director and Public Service Director have already discussed this with their staff to prepare them for changes. Some of the personnel and maintenance expenditures have been moved from the Recreation Department to the Public Service Department. He wanted to make Council aware of the changes before the budget was adopted.

Motion as made by Mayor Pro-Tem Dennis to approve the FY 2016 Budget with the changes stated above for First Reading By Title Only. Motion was seconded By Councilwoman Bilton and was unanimously approved.

Public Input:

Beverly Baldwin of Foxbank Plantation asked if Council knew when a new Supermarket would be coming to the Foxbank area. Planning Director Simmons responded that the developers are actively marketing a site for retail, mainly with a

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national grocery store chain. She added that there were a lot of considerations with retail recruitment. The developer is working to address those considerations with the hope to recruit commercial businesses.

Mayor's Report:

Mayor Locklear thanked Administrator Windham, Accountant Hancock, Clerk-Treasurer Baker, Department Heads and Council for their hard work on the FY 2016 Budget. This year's budget is only at 73-74% at this point of the budget year. The Town is looking at a \$900,000 savings due to the conservative spending of staff. He expressed his appreciation to staff and Council for being so conservative.

Mayor Locklear reminded everyone that the Town will hold the General Election on Tuesday, November 3rd. He encouraged everyone to come out and support their candidate. He added that the Town has a good group on Council right now and is looking forward to working together. The Town is in good shape right now.

Administrator Windham recognized Bill Taylor from the Municipal Association. He thanked Mr. Taylor and his Colleagues at the Municipal Association for the tremendous support they provide us year round. Mr. Taylor mentioned that the MASC is beginning their Regional Advocacy Meetings tomorrow. He explained that the regional meetings gives elected officials opportunities to come and share their concerns and other issues with the MASC Staff that might be handled legislatively and pushed forward by MASC during the new session. He encouraged Council to attend one of the regional meetings. Councilwoman Taylor thanked Mr. Taylor and the Municipal Association for all of their hard work they put into organizing the Annual Meeting every year.

Adjourn:

Motion was made by Mayor Pro-Tem Dennis to adjourn the Regular Meeting. Motion was seconded by Councilwoman Taylor and was unanimously approved. Meeting was adjourned at 6:31 p.m.

A copy of this meeting's agenda was e-mailed to the Post and Courier, The Berkeley Independent, Channel 4 and Agenda Depository. As required, the agenda was posted on the bulletin board at Town Hall at least 24 hours prior to the meeting.

Minutes Approved and Adopted:

Marilyn M. Baker/Clerk-Treasurer

September 15, 2015
DATE