

**MINUTES  
TOWN OF MONCK'S CORNER  
FINANCE MEETING  
TUESDAY, JUNE 16, 2015  
6:00 p.m.**

**Present:** Mayor Michael A. Locklear

Mayor Pro-Tem David A. Dennis, Jr.

**Council** Johna T. Bilton Charlotte A. Cruppenink  
**Members:** Laura M. Perdue Dr. Tonia Aiken-Taylor

**Staff**

**Present:** Roland Windham, Interim Town Administrator  
Marilyn M. Baker, Clerk-Treasurer  
John S. West, Town Attorney  
Lisa M. Hancock, Accountant  
Jessica Morgan, Accounts Payable/Payroll Clerk  
Chad Caldwell, Police Chief  
Mark Murray, Police Captain  
Mark Fields, Lt. Police Department  
Michael Roach, Lt. Police Department  
David A. Miller, Fire Chief  
Ralph Jones, Recreation Director  
Butch Svagerko, Public Service Director  
Alison Simmons, Planner

**Absent:** Rebecca N. Brown, Chief Building Official

**Call to Order:**

The Finance Meeting was called to order by Mayor Locklear at 6:00 p.m.

**Approval of Minutes:**

Motion was made by Mayor Pro-Tem Dennis to approve the minutes of the May 19, 2015 Finance Meeting. Motion was seconded by Councilwoman Perdue and was unanimously approved.

**Financial Reports:**

Town Accountant Lisa Hancock reported the significant features of the Finance Report for May, 2015 as follows:

**Cash on Hand:**

General Fund Operating	\$ 2,945,627
Designated Funds:	
Accommodations Tax	2,890
Capital Improvements Fund	4,346
Depot (includes Alcohol Permits)	47,457
Foxbank Permits	710,446
Victims Advocate	10,529
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Total May 31, 2015	\$ 3,721,295

May 31, 2014	\$ 2,612,822
May 31, 2013	1,989,643

**Revenues to Date:**

May 31, 2015	\$ 4,236,829
May 31, 2014	3,914,683
May 31, 2013	3,488,536

**Expenditures to Date:**

May 31, 2015	\$ 3,796,980
May 31, 2014	3,715,036
May 31, 2013	3,804,093

**Revenues to Expenditures May 31, 2015:**

Revenues	\$ 4,236,829
Expenditures	3,796,980
<b>Revenues over (Under) Expenditures:</b>	<b>\$ 439,849</b>

**Cash on Hand for Special Bank Accounts:**

Escrow Account	\$ 5,354
I & I Funds	\$ 7,428
Fire Discret. Account	\$ -
Bond Sinking Fund	\$ 79,124
Community Rec Center Fund	\$ 1,144,135
Community Rec Center Debt	\$ 138,181
Service Fund	
2014 Construction Fund	\$ 799,317

Ms. Hancock went over the following for the month of May, 2015 as information:

- Cash Flow Summary for the General Fund - Revenues of \$570,595 are over expenditures of \$354,965 by \$215,630. Ending Fund Balance for May, 2015 is \$2,945,627.
- Moncks Corner Regional Recreation Complex Budget - Revenues of \$979,453 are over expenditures of \$57,791 for May, 2015 with an Ending Fund Balance \$921,662.

**Request For Funding - Installation of Glass at the Moncks Corner Regional Recreation Complex:**

Recreation Director Ralph Jones requested approval to install glass in the open windows of the concession stand at the Moncks Corner Regional Recreation Complex. He explained that this was an oversight on the design. He received three bids. The lowest bid was from Max's Glass in the amount of \$3,022.64.

Motion was made by Councilwoman Perdue and was seconded by Councilwoman Bilton to accept the bid from Max's Glass in the amount of \$3,022.64 and to install the windows. Motion was unanimously approved.

**Roland Windham, Interim Administrator:**

- Railroad Avenue Parking Lot Construction Contract Award Recommendation. Interim Administrator Windham explained that the Town received three bids to pave the Railroad Parking Lot. The bids received were as follows:
  - W.E. Davis Construction Co. \$135,628.00
  - IPW Construction Group \$148,172.60
  - Green Wave Contracting, Inc. \$171,166.50

It was recommended by Fondren Engineering that the contract to construct the Railroad Avenue Parking Lot be awarded to W.E. Davis Construction Company in the amount of \$135,628.00.

Motion was made by Mayor Pro-Tem Dennis to approve the recommendation of Fondren Engineering and award the contract to W.E. Davis Construction Company in the amount of \$135,628.00. Motion was seconded by Councilwoman Bilton and unanimously approved.

- URS Corporation - Dan Huggins, Extension of Contract for Engineering Services at the Moncks Corner Regional Recreation Complex. Interim Administrator Windham explained that their engineering contract agreement was previously extended through June, 2014. Their construction administration services will be needed through September, 2015. He recommended that Council approve the extension to complete the project. Estimated cost of services is \$23,000.

Motion was made by Mayor Pro-Tem Dennis, seconded by Councilwoman Perdue to extend the contract with an estimated cost of \$23,000. Motion to approve was unanimous.

- Street Names for the Moncks Corner Regional Recreation Complex:  
Recreation Director Ralph Jones recommended the following names.
  - Peagler Way - The road begins at the first stop sign as you enter the complex off of East Main St and ends at Highway 52.
  - Leisure Time Place - Begins at President Circle to the first stop sign at Peagler Way.

Motion was made by Councilwoman Cruppenink to name the two roads referenced above Peagler Way and Leisure Time Place. Motion was seconded by Councilwoman Perdue and unanimously approved.

- Memorandum of Agreement with SC Department of Juvenile Justice (DJJ):  
Interim Administrator Windham explained that DJJ requires an annual agreement for the provision of secure detention services for juveniles awaiting trial or sentencing. He recommended approval.

Motion was made by Councilwoman Taylor to approve the annual agreement with DJJ. Motion was seconded by Councilwoman Bilton and was unanimously approved.

**Adjourn:** There being no further business; motion to adjourn was made by Mayor Pro-Tem Dennis. Motion was seconded by Councilwoman Taylor and was unanimously approved. Meeting adjourned at 6:16 p.m.

*A copy of this meeting's agenda was e-mailed to the Post and Courier, The Berkeley Independent, Channel 4 and Agenda Depository. As required the agenda was posted on the bulletin board at Town Hall at least 24 hours prior to the meeting.*

**Minutes Approved and Adopted:**

Approved by: \_\_\_\_\_ July 21, 2015  
Marilyn. M. Baker/Clerk-Treasurer Date