

**MINUTES  
TOWN OF MONCKS CORNER  
FINANCE MEETING  
TUESDAY, FEBRUARY 17, 2015  
6:00 p.m.**

**Present:** Mayor Michael A. Locklear  
Mayor Pro-Tem David A. Dennis, Jr.  
**Council Members:** Johna T. Bilton Charlotte A. Cruppenink  
Dr. Tonia Aiken-Taylor

**Staff Present:** Roland Windham, Interim Town Administrator  
John West, Town Attorney  
Marilyn M. Baker, Clerk-Treasurer  
Jessica Morgan, Accounts Payable/Payroll Clerk  
Chad Caldwell, Police Chief  
Mark Murray, Police Captain  
David A. Miller, Chief  
Ralph Jones, Recreation Director  
Butch Svagerko, Public Service Director  
Alison Simmons, Planner  
Rebecca N. Brown, Chief Building Official

**Absent:** Laura M. Perdue, Council Member  
Lisa M. Hancock, Accountant

**Call to Order:**  
The Finance Meeting was called to order by Mayor Locklear at 6:00 p.m.

**Approval of Minutes:**  
Motion was made by Mayor Pro-Tem Dennis to approve the minutes of the January 20, 2015 Finance Meeting. Motion was seconded by Councilwoman Taylor and was unanimously approved.

**Financial Reports:**  
Clerk-Treasurer Marilyn Baker reported the significant features of the Finance Report for January, 2015 as follows:

**Cash on Hand:**

General Fund Operating	\$ 2,240,163
Designated Funds:	
Accommodations Tax	7,268
Capital Improvements Fund	5,582
Depot (includes Alcohol Permits)	33,868
Foxbank Permits	710,446
Victims Advocate	13,364
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Total January 31, 2015	\$ 3,010,691
January 31, 2014	\$ 2,063,975
January 31, 2013	2,438,647

**Revenues to Date:**

January 31, 2015	\$ 2,191,803
January 31, 2014	2,056,034
January 31, 2013	1,703,514

**Expenditures to Date:**

January 31, 2015	\$ 2,086,873
January 31, 2014	2,026,979
January 31, 2013	1,650,068

**Revenues to Expenditures January 31, 2015:**

Revenues	\$ 2,191,803
Expenditures	<u>2,086,873</u>
	\$ 104,930

**Cash on Hand for Special Bank Accounts:**

Escrow Account	\$ 4,870
I & I Funds	\$ 7,840
Fire Discret. Account	\$ -
Bond Sinking Fund	\$ 114,906
Community Rec Center Fund	\$ 1,178,429
Community Rec Center Debt Service Fund	\$ 128,070
2014 Construction Fund	\$ 799,317

Mrs. Baker went over the following for the month of January, 2015 as information:

- Cash Flow Projection for the General Fund - the Ending Fund Balance January, 2015 is \$2,240,163.
- Moncks Corner Regional Recreation Complex Finance Summary - Mrs. Baker reported that the January, 2015 report was unavailable at this time.

**Roland Windham, Interim Administrator:**

**Highway 17-A & 6 Project Update:**

Interim Administrator Windham reported that they are unable to obtain all the right of way easements from Sonoco and Piggly Wiggly at this time. If the parties involved cannot reach an agreement, the SCDOT may have to begin a condemnation process. Mayor Locklear added that they are working hard with all involved to come to an agreement. Town Attorney John West added as clarification that he represents the SCDOT in condemnation cases that are brought, not the Town of Moncks Corner. Administrator Windham added that he hopes to have some more definitive answers by the March 17<sup>th</sup> meeting of Council.

**S&ME, Inc. - Railroad Avenue Parking Construction Proposal for Construction-Materials Testing Services:**

Interim Administrator Windham recommended that Council enter into a contract with S&ME to conduct the soil testing on the proposed Railroad Avenue Parking Lot. The testing on the parking lot needs to be done prior to the bid process. The amount of the contract is \$3100. This contract will replace the contract presented during the January 20, 2015 meeting of Council.

Motion was made by Mayor Pro-Tem Dennis to enter into an agreement with S&ME to provide construction-materials testing (CMT) services at the Railroad Avenue Site in the amount of \$3100. Motion was seconded by Councilwoman Bilton and was unanimously approved.

**Behrman Street Project Funding Transfer:**

Interim Administrator Windham explained that there is currently \$25,000 budgeted for the Behrman Street project. It does not appear to be progressing as fast as the Railroad Avenue project. He recommended that Council transfer the \$25,000 over to the Railroad Avenue Project so that the project can be completed faster.

Motion was made by Mayor Pro-Tem Dennis and was seconded by Councilwoman Bilton. Motion to transfer \$25,000 from the Behrman Street Project over to the Railroad Avenue Project was unanimously approved.

**Habitat for Humanity Wall Street Project Update:**

Interim Administrator Roland Windham reported that the Town Attorney looked into Habitat's request to obtain a loan from the Town of Moncks Corner to complete the project. He explained that the Town is not in a legal position to provide a loan to Habitat. He added that he is pleased to report that Habitat informed him today that there is a possibility that they may be able to complete the project deadline by the end of April, which is the date that we are able to obtain another grant for Phase III. Attorney West added that he had spoken with Bryan Knepp, Executive Director of Habitat for Humanity. Mr. Knepp understands the Town's position and would have been surprised if the Town would have been able to loan the money.

**Ralph Jones, Recreation Director:**

- Change Order#13-Farmer's Market Building Pad & Parking Lot \$120,612
- Change Order#14-Football/Soccer Parking Lot \$91,580

Director Jones requested that this item be tabled until next month to obtain more information from the Town Accountant.

**Adjourn:** There being no further business; motion to adjourn was made by Mayor Pro-Tem Dennis. Motion was seconded by Councilwoman Bilton and was unanimously approved. Meeting adjourned at 6:16 p.m.

*A copy of this meeting's agenda was e-mailed to the Post and Courier, The Berkeley Independent, Channel 4 and Agenda Depository. As required the agenda was posted on the bulletin board at Town Hall at least 24 hours prior to the meeting.*

*Minutes Approved and Adopted:*

Approved by: \_\_\_\_\_  
Marilyn. M. Baker/Clerk-Treasurer

March 17, 2015  
Date