

**MINUTES
TOWN OF MONCK'S CORNER
FINANCE MEETING
TUESDAY, AUGUST 18, 2015
6:00 p.m.**

Present: Mayor Michael A. Locklear

Mayor Pro-Tem David A. Dennis, Jr.

Council Members: Johna T. Bilton Charlotte A. Cruppenink
Chadwick D. Sweatman Dr. Tonia A. Taylor

Staff

Present: Roland Windham, Interim Town Administrator
Marilyn M. Baker, Clerk-Treasurer
John S. West, Town Attorney
Lisa M. Hancock, Accountant
Jessica Morgan, Accounts Payable/Payroll Clerk
Chad Caldwell, Police Chief
Mark Murray, Police Captain
David A. Miller, Fire Chief
Ralph Jones, Recreation Director
Butch Svagerko, Public Service Director
Alison Simmons, Planner

Absent: Laura M. Perdue, Council Member

Call to Order:

The Finance Meeting was called to order by Mayor Locklear at 6:00 p.m.

Approval of Minutes:

Motion was made by Mayor Pro-Tem Dennis to approve the minutes of the July 21, 2015 Finance Meeting. Motion was seconded by Councilwoman Cruppenink and was unanimously approved.

Financial Reports:

Town Accountant Lisa Hancock reported the significant features of the Finance Report for July, 2015 as follows:

Cash on Hand:

General Fund Operating	\$ 3,557,797
Designated Funds:	
Accommodations Tax	2,890
Capital Improvements Fund	4,017
Depot (includes Alcohol Permits)	40,714
Foxbank Permits	710,446
Victims Advocate	9,535
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Total July 31, 2015	\$ 4,325,399
July 31, 2014	\$ 3,188,884

July 31, 2013

2,539,236

Revenues to Date:

July 31, 2015	\$ 5,800,532
July 31, 2014	5,422,355
July 31, 2013	4,883,972

Expenditures to Date:

July 31, 2015	\$ 4,838,252
July 31, 2014	4,648,833
July 31, 2013	4,632,321

Revenues to Expenditures July 31, 2015:

Revenues	\$ 5,800,532
Expenditures	4,838,252
Revenues over (Under) Expenditures:	\$ 962,280

Cash on Hand for Special Bank Accounts:

Escrow Account	\$ 6,367
I & I Funds	\$ 6,353
Fire Discret. Account	\$ -
Bond Sinking Fund	\$ 84,664
Community Rec Center Fund	\$ 1,152,999
Community Rec Center Debt Service Fund	\$ 210,181
2014 Construction Fund	\$ 799,317

Ms. Hancock went over the following for the month of July, 2015 as information:

- Cash Flow Summary for the General Fund - Revenues of \$433,208 are under expenditures of \$589,015 by \$155,807. Ending Fund Balance for July, 2015 is \$3,557,797.
- Moncks Corner Regional Recreation Complex Budget - Revenues for the month of July were \$70,785 are under expenditures of \$77,368 for July, 2015 with an Ending Fund Balance \$946,497.

Roland Windham, Interim Administrator

▪ **Safebuild Inspection Services:**

Interim Administrator Windham reported that the Town has been successful in entering into a contract with Safebuild Inspection Services after last month's unexpected resignation of the Town's Chief Building Official, Rebecca Brown. He reported that they have done an excellent job keeping up with inspections; therefore not holding our contractors up from getting their jobs done. They have proved to be a very valuable interim solution to our problem. He also reported that he has received some very good applicants interested in the position. Council Member Taylor asked how anyone could go about finding out the qualifications of the job. Administrator Windham responded that it will be posted online and at the normal locations. Mayor Locklear added that applications and a copy of the job description are available at Town Hall if anyone is interested.

Ralph Jones, Recreation Director

- **Bike Trail** - Director Jones did not have any information to report at this time.
- **Concession Stand/Office - Drop Ceiling Installation**
Director Jones reported that there is a problem with the acoustics in the new concession building/press box. He obtained three bids to install a drop ceiling and insulation to correct the problem. Lowest bid is with Ballentine Builders at \$6,400. If approved, funds will come out of the Concession Stand Expense Account #814121.1410.

Motion was made by Mayor Pro-tem Dennis to contract with Ballentine Builders to install a drop ceiling and insulation in the new concession building/press box in the amount of \$6,400. Motion was seconded by Councilwoman Bilton and unanimously approved.

Adjourn: There being no further business; motion to adjourn was made by Mayor Pro-Tem Dennis. Motion was seconded by Councilwoman Taylor and was unanimously approved. Meeting adjourned at 6:08 p.m.

A copy of this meeting's agenda was e-mailed to the Post and Courier, The Berkeley Independent, Channel 4 and Agenda Depository. As required the agenda was posted on the bulletin board at Town Hall at least 24 hours prior to the meeting.

Minutes Approved and Adopted:

Approved by: _____
Marilyn. M. Baker/Clerk-Treasurer

September 15, 2015
Date