



# Zoning Compliance Review

**Town Of Moncks Corner**

**Planning Department**

Applicant

Business Name

Property Address

Mailing Address

Phone Number

Type of Use

Zoning Classification

Tax Map #

Permitted Use

Conditional Use

Parking Required

New Construction

Existing Structure

Net Floor Area (Sq. Ft.)

Ordinance Section

Spaces Required

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Additional Comments/Explanations:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Pending  By: \_\_\_\_\_ Date: \_\_\_\_\_

Approved  By: \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE NOTE: A PERMIT IS REQUIRED BEFORE THE ERECTION OF ANY SIGN!**

**This form must be completed to open a business at any location in Moncks Corner, regardless of a current business license. The provision of utilities by Moncks Corner Public Works does not imply compliance with the Official Zoning Ordinance of the Town of Moncks Corner.**

I HAVE READ AND UNDERSTAND THE INFORMATION PROVIDED ON THIS FORM.

\_\_\_\_\_

Date: \_\_\_\_\_

Applicant Signature

**OFFICE USE ONLY**  
**CONTAINER SERIAL NO. \_\_\_\_\_**

**NEW SERVICE**

HAVE YOU APPLIED FOR WATER SERVICE? \_\_\_\_\_ YES \_\_\_\_\_ NO

NEW ACCOUNT \_\_\_\_\_ EXISTING ACCOUNT \_\_\_\_\_

TOWN OF MONCK'S CORNER  
**CAPITAL OF SANTEE COOPER COUNTRY**  
(843) 719-7900

DATE: \_\_\_\_\_

AMT. DUE \$ \_\_\_\_\_

NAME WATER BILL IS IN: \_\_\_\_\_

APPLICANT'S SOCIAL SECURITY NUMBER: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

PREVIOUS ADDRESS: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHONE NO: \_\_\_\_\_

PLEASE CHECK ONE: RESIDENTIAL { } COMMERCIAL { }

SANITATION FEE: \$ 35.00 **(NON RE-FUNDABLE)**

REDELIVERY FEE: \$ 25.00

NOTE: ANY INDIVIDUAL FOUND WILLFULLY DAMAGING A ROLL CART OWNED BY THE TOWN OF MONCK'S CORNER WILL BE ASSESSED A REPLACEMENT FEE, AS WELL AS A \$25.00 REDELIVERY FEE.

CUSTOMERS SHALL BE REQUIRED TO MAINTAIN CONTAINERS IN GOOD, SANITARY CONDITIONS.

**IN CASE OF FAILURE TO PAY YOUR BILL, THE CONTAINER WILL BE REMOVED. AFTER THE BILL HAS BEEN PAID IN FULL, A CHARGE OF \$25.00 WILL APPLY SO THAT YOUR CONTAINER WILL BE REDELIVERED.**

BILLING NOTE: AN ASSESSMENT OF **(\$11.93)** ELEVEN DOLLARS AND NINETY-THREE CENTS PER UNIT FOR RESIDENTIAL SERVICE AND **(\$16.93)** SIXTEEN DOLLARS AND NINETY-THREE CENTS PER UNIT FOR SMALL BUSINESS SHALL BE PAID ON A MONTHLY BASIS INCLUDED ON YOUR WATER BILL THROUGH THE MONCK'S CORNER WATER WORKS DEPARTMENT. PAYMENT SHALL BEGIN THE FIRST OF THE MONTH FOLLOWING REGISTRATION.

**\*\*NOTE** THIS CAN IS THE PROPERTY OF THE TOWN. IF YOU MOVE FROM THIS ADDRESS THE CAN IS TO STAY AT THIS ADDRESS. IF YOU MOVE TO ANOTHER ADDRESS WITHIN THE TOWN WE WILL TRANSFER THE CAN FOR YOU.  
**\*\***

**NOTICE: The Town of Moncks Corner has the right pursuant to the South Carolina Setoff Debt Collections Act to collect any sum due and owed by the defendant's state income tax refund. If the Town of Moncks Corner chooses to pursue debts owed by the defendant through the Setoff Debt Collection Act, the defendant must pay all fees and costs incurred through the setoff process, including fees charged by the Department of Revenue, the South Carolina Association of Counties, the Municipal Association of South Carolina, and/or the Town of Moncks Corner. If the Town of Moncks Corner chooses to pursue debts in a manner other than setoff, the defendant must pay the costs and fees associated with the selected manner as well.**

\_\_\_\_\_  
APPLICANT'S SIGNATURE

Thank You!!

FILE NAME: ROLLCRTS-NEW SVC REVISED.DOC

## ANSWERS TO FREQUENTLY ASKED QUESTIONS

- ❖ **COLLECTION:** Garbage is collected **ONLY** from the Town issued roll cart. No other trash carts are permitted for garbage collection.
- ❖ **RATES:** **RESIDENTIAL** garbage service is \$11.93 per month with collection once (1x) per week. **COMMERCIAL** garbage service is \$16.93 per month with collection being twice (2x) a week. Garbage collection is included on your monthly water bill.
- ❖ **ADDITIONAL CARTS:** You may elect to have more than the required one (1) cart for an additional fee. Call or come by for details.
- ❖ **HOUSEHOLD GARBAGE:** All household garbage must fit inside the roll cart. Cardboard boxes are to be broken down and placed inside roll cart. Any garbage left beside the cart or on top of the cart will **NOT** be picked up.
- ❖ **CART PLACEMENT:** Please put roll carts out to curbside the evening before your scheduled collection day or no later than 6:00 a.m. the day of scheduled collection. Commercial customers need to be out no later than 8:30 a.m. Carts must be removed from curbside no later than 7 p.m. All carts must be placed all the way to the road without being in the road.
- ❖ **YARD DEBRIS DAY: FRIDAY. NO PLASTIC.** Please be sure all leaves and cuttings are in **PAPER** lawn refuse bags. Cans, other than your roll cart, can be used for yard debris **IF** they are labeled with Town yard debris stickers available through Town Hall at no charge. Cans may not exceed 50 lbs. when full. Do not fill with sand or wet grass clippings. Piles of yard debris are to be set at curbside and are not to exceed 10ft. Long x 4ft. Wide x 3ft. High. Limbs must be cut to no longer than 4 feet and no larger than 4 inches in diameter. **COMMERCIAL CUSTOMERS** please call our office to schedule pick up of yard debris.
- ❖ **BULK ITEM COLLECTION:** Refrigerators, wash/dryers, stoves, etc. will be collected on Friday **AFTER** all yard debris has been picked up. Furniture and all **NON-Metal** items such as mattresses, vacuum cleaners, bicycle tires, etc. will be picked up on garbage collection day.
- ❖ **CARPET:** If you are a **HOMEOWNER** replacing carpet, without the assistance of a contractor, carpet will be picked up **ONLY** if it is dry, and rolled neatly in 4 ft. sections. Carpet installation companies are required to haul off carpet.
- ❖ **CONSTRUCTION & DEMO DEBRIS:** We will **NOT** pick up Construction and Demolition debris i.e. doors, windows, lumber. However, the Convenience Center at the Berkeley County Landfill, located on Oakley Road, is open most evenings until 7 p.m. There are specific dumpsters on site for the disposal of such debris. Please call their office at 843-761-8817 for schedule and any questions you may have concerning C&D items.
- ❖ **QUESTIONS:** If you have any other questions regarding garbage collection please call our office at 719-7900. We will be happy to server you.

# NOTICE:

SUBURBAN DISPOSAL WILL **NOT** BE PICKING UP HOUSEHOLD GARBAGE OR YARD DEBRIS ON THE FOLLOWING HOLIDAYS:

- ❖ NEW YEAR'S DAY
- ❖ MEMORIAL DAY
- ❖ 4<sup>TH</sup> OF JULY
- ❖ LABOR DAY
- ❖ THANKSGIVING
- ❖ CHRISTMAS

THESE ARE THE **ONLY** HOLIDAYS ON WHICH SUBURAN DISPOSAL WILL CLOSE. IN THE EVENT THAT ANY OF THESE HOLIDAYS FALL ON A WEEKDAY, YOUR TRASH AND YARD DEBRIS SERVICE WILL RESUME THE NEXT BUSINESS DAY OR SATURDAY.



Department of Planning and Development

## Zoning Compliance & Sign Permits

### Submission Requirements

1. Applications for a sign permit must be accompanied by two copies of a sketch of property showing the location where the sign is to be placed. This sketch must be prepared over a recent survey of the property.
2. Other drawings to be submitted with the application include: structural drawings of the sign with dimensions; dimensions of the wall if the sign is to be wall mounted; total height of the sign if it is to be free standing; and foundation plans if free standing.
3. Sketches or photographs of the proposed sign must also be included with the application.
4. A certificate of ownership must also accompany the applications. This certificate must be signed by the owner of the property on which the sign is proposed, or by any other person having a recognized interest in the property, or by the owner's authorized agent. If the applicant is not the owner of the property, or is a contract purchaser of the property, a certified statement signed by the owner consenting to the submission of the application shall be submitted. If the applicant is not the sole owner of the property, a certified statement signed by all other owners or an entity representing the owners consenting to or joining the application shall be submitted.

TOWN OF MONCK'S CORNER  
SIGN PERMIT

1. Application must be completed by applicant or authorized representative.
2. Freestanding signs must include foundation plans, if required by the Building Official.
3. Applicant must include two copies of a sketch of the parcel on which the sign is located, including information as shown in attachment.
4. Application must be accompanied by structural drawings of sign (one for building sign, two for free standing sign), if required by the Building Official.

NAME OF BUSINESS: \_\_\_\_\_

LOCATION OF SIGN: \_\_\_\_\_ TAX MAP #: \_\_\_\_\_

SIGN COMPANY: \_\_\_\_\_ PHONE #: \_\_\_\_\_

OWNER/DEVELOPER: \_\_\_\_\_ PHONE #: \_\_\_\_\_

ROAD FRONTAGE: \_\_\_\_\_ LINEAR FEET      MAXIMUM # FREE STANDING SIGNS PERMITTED: \_\_\_\_\_

FRONT BUILDING SURFACE: \_\_\_\_\_ SQ. FT.      SIDE BUILDING SURFACE: \_\_\_\_\_ SQ. FT.

	SIZE SHOWN ON PLAN	MAXIMUM SIZE PERMITTED	COST
FREE STANDING SIGN:	_____ SQ. FT.	_____ SQ. FT.	_____
WALL SIGNS:	_____ SQ. FT.	_____ SQ. FT.	_____
	_____ SQ. FT.	_____ SQ. FT.	_____
	_____ SQ. FT.	_____ SQ. FT.	_____

Comments: \_\_\_\_\_

MATERIAL: METAL  WOOD  NEON  PLASTIC  OTHER (SPECIFY): \_\_\_\_\_

ELECTRICAL: YES  NO  \_\_\_\_\_

ADMINISTRATION FEE: \$20.00  
PERMIT FEE: \$15.00 up to \$2,000, \$3.00 per \$1,000 thereafter

Owner and/or Agent agrees to conform to the Town of Moncks Corner Zoning Ordinance and applicable provisions of the International Code Council, and that owner/or agent will comply with all restrictions, codes, noted on the permit.

PRINT NAME OF OWNER/AGENT: \_\_\_\_\_ DATE: \_\_\_\_\_

SIGNATURE OF OWNER/AGENT: \_\_\_\_\_

APPROVED  ZONING ADMINSTRATOR: \_\_\_\_\_ DATE: \_\_\_\_\_

APPROVED  CITY BUILDING OFFICIAL: \_\_\_\_\_ DATE: \_\_\_\_\_

TOTAL FEE AMOUNT DUE: \$ \_\_\_\_\_ RECEIPT # \_\_\_\_\_